

Monona Grove Nursery School Regular Board of Directors Meeting June 16th 2025

Zoom Access: <https://zoom.us/j/98664717861>

In attendance: Maria Keegan (President), Sarah Thompson (Fundraising Coordinator), Hailey Clark (Member at large), Lindsey Baer (Advertising), Kathryn Mingoine (teacher), Sue Carr (Director), Juli Huston (teacher), Claire Huntley-Schwartz (Event coordinator), Jordan Skoda (Fundraising), Brooke Logan (Treasurer), Nicole B (zoom, Vice President), Veronica Willsey (Volunteer Coordinator)

1. Call to Order - President Maria Keegan called the meeting to order at 7:04 pm.

2. Routine Business

1. Approval of Meeting Minutes - Maria approved to move the meeting minutes, Kathryn second the motion, and it passed unanimously.
2. Report from School Director -
 - a. i. Kathryn asked for clarification on money made from the garage sale. The total net was \$1,463.00. Many people attended the garage sale!
 - b. Sue updated the group on direct mailing and asked the board to start considering if it's worth doing again. Cost of mailing vs donations.
 - c. Sue has had a lot of back and forth on the childcare potential loan, City of Madison needed more information, he gave a timeline of 3-4 months, and it may or may not be forgivable. Sue gave all possible costs, originally asking for \$350,000. The feedback was that it really is determined by how many people apply. He told Sue to email every two weeks.
 - i. Kathryn asked if any amount could be given. Sue said that any amount of money can be given from \$0 up to what the organization has asked for.
 - d. Sue has been working on in-kind donations for the capitol campaign. Trees are being donated, mulch is being donated, hopefully paint. If anyone has any other in-kind ideas please share.
 - e. Moving: sign-up genius is constantly being added. We could still use packing boxes - keep an eye out and pick them up. Staff had a huge work day - packed a lot of things, donated, and tossed many things.
 - f. Sue was asked by families about air quality policy, which MGNS does not have. During the "Unhealthy" air quality days Sue did reach out to Monona and Madison to see if they were heading outside, and they were not. The decision was made to also stay inside.

3. Financial Reports

- a. i. Brooke gave an update and an overview on where the money is. There is money in a few different places currently - CD's, Summit, and Lake Ridge. All of our operating money is currently at Summit until we can move it to Lake Ridge. Capitol Campaign money is at Lake Ridge.
- b. The money market at Lake Ridge is 3%, no minimum, and will eliminate the need to have CD's for the time being.
- c. As of this report, we have not received our last payment from MMSD.

- d. Loan update: As of today, we have given Lake Ridge everything we need for a Bridge Loan. The interest rate looks like it will be around 8%.
 - i. Sue asked if we can use this like a line of credit. Brooke spoke on how this is also an option we could potentially choose once we are approved for the loan.

3. Roundtable Check-In - Round table items will be collected in advance and only discussed as needed. Please review ahead of time.

- a. Current members were asked to check to see if their contact information is correct.
- b. Policy for confidentiality and code of ethics. Each board member needs to sign and return to Maria in order to ensure that sensitive topics are kept confidential.

4. Items for Discussion

a. BOB "Build out Bunch" Update at LELC (10 min)

- i. Project updates by Sue: If you drive by the new building you will see a dumpster. Today Dirty Ducks were there cleaning out the asbestos and already finished as of this evening. Threshold can now go full speed ahead for what they need to do. Pipes were found in a wall that changed the plans for the bathroom slightly in terms of the first floor ADA bathroom accessibility. A play structure was ordered from Play n Wisconsin. All finishes are picked out. Five trees will be planted on the Monona Drive side for sound, privacy, and wind protection. Lake Edge Lutheran Church is very enthusiastic about MGNS moving and are helping as much as they can.
 - 1. Question by Hailey - The city is trying to put sidewalks in in the Lake Edge Environment and involves removing trees. She was wondering if this address is subject to the new sidewalk policy and taking down trees. Sue had not heard of this, Hailey is going to look further into it.
- ii. The parade from the old location to the new location will be held on August 2nd, 10-12 ish. Details coming soon.

a. Capital Campaign Update (20 min)

- i. Corporate Donation Drive Update - Claire H-S
 - 1. Thanks to those who have done their homework, the corporate donation drive brought in \$2,000.
- ii. Campaign Cabinet Update - Kathryn
 - 1. Met June 1 - Katie, Joey, Kathryn, and Lindsay. Discussed a lot about the strategies from Amanda White. Katie took on the role of creating talking points for house parties. Joey and Kathryn continue to touch base with connections. Kathryn met with 100 Women of Dane County on Monday and made a connection with "Operation Fresh Start". Kathryn's friend Terry will be nominating MGNS.
 - 2. Working with Papa Johns to receive donations from orders.
 - 3. Met with Pastor Jon and LELC who wanted to know ways he can encourage the parish to donate more money to our campaign. Threw out the idea of a "hard hat tour" for people to visit the demo site and do a presentation on July 6 - around 10:30 am, presentation of where they are, see the space, get more people interested.

4. Sue asked about sit-downs. Kathryn reported that she is meeting with people who are good connectors, but are not big givers. Joey is also working on another connection, but again not a lot of movement. The biggest difficulty is getting people to respond.
 5. With pledges we have raised \$250,000
- b. Grants (10 min)-
- i. Grants Update - Claire HS
 1. We need to have a plea for our future, and understand details of Phase II and how money will continue to fund the project.
 2. Madison Community Foundation - letter of interest is completed and sent, the foundation acknowledged that they have received it.

5. Items Up for Vote

- a. Vote for a special circumstance for Member at Large position
 - i. Bailey is taking on the Volunteer Coordinator Role, and Veronica will become the new Member at Large position as she is now an alumni parent.
 - ii. Claire HS made a motion to vote for a special circumstance for a member at large for Veronica to stay on the board as a member at large position. Brooke seconded. The board voted unanimously.
- b. Vote on language for a new policy regarding air quality concerns
 - i. Tabled this vote until July.

6. Adjournment

- a. Maria moved to adjourn the meeting. Claire seconded the motion, and it passed, unanimously. President Maria Keegan adjourned the meeting at 8:16 pm.

Next Meeting: July 21 2025

We will be holding our next meeting at LELC. More details to come!