

**Monona Grove Nursery School
Board of Directors Meeting
Monday July 15th, 2024 @ 7:00pm**

In attendance: Maria Keegan (President), Nicole Blattner (Vice-President), Claire Huntley-Schwartz (Equipment Coordinator), Sue Carr (School Director), Sarah Thompson (Member at Large), Nicole Smialek (Events Coordinator), Brooke Logan (Treasurer), Jordan Skoda (Fundraising Coordinator), Claire Schurtz (Fundraising Coordinator), Sara Brelie (Secretary), Chyna Benzine (Alumni Coordinator), Veronica Willsey (Volunteer Coordinator), Patrice Stadler (Teacher), Jodi Schmitt (Teacher)

1. Call to Order - President Maria Keegan called the meeting to order at 7:05pm.

- a. Welcome to our new board members: Veronica, Sarah Thompson, Jordan and Nicole B!
 - i. Maria explained that advance packet materials are printed tonight, and Board Members who want printed packets at future meetings can let her know at the end of tonight's meeting.
- b. Sign and return Ethics and Confidentiality forms (forms were provided at meeting)
- c. Review Robert's Rules

2. Routine Business

- a. Approval of meeting minutes from May - Nicole, Claire Huntley-Schwartz, unanimous without changes
- b. Report from the school director - Sue shared a projector version of the google drive to show everyone how to get around the shared drive, asking everyone who has an @mgns.org email to use it, printed packets have linked materials tonight for history, etc.
 - i. Sue also highlighted that LEUCC is no longer a polling pace so the Board needs to vote tonight to approve having school on 11/5/2024.
 - ii. Sue went over survey results relevant to the Board. There was a brief discussion of survey highlights including visibility for Board Members - Maria suggested having pictures as part of the presentation at the Parent Meeting in Fall that match to pictures in hall. Sue mentioned things we already do - introductions at Board meeting, and the Board generally wears shirts and name tags at events.
- c. Financial Reports - Treasurer Brooke Logan gave an overview of MGNS finances MGNS is two weeks into the new fiscal year, and recently received final payment from MMSD for the 2023-24 school year. Brook gave an overview of how the budget works, looked at the last fiscal year and noted that most numbers where expenses were high were offset by grants. There is nothing concerning from the last fiscal year. The next CD to mature is in October. There were no questions from Board.

3. Roundtable Check-In

- a. Elevator Speech - What is your role on the board this year? Each Board Member introduced themselves to the group and gave the group an overview of their job description.
- b. Brooke let everyone know that she will start working on 2023 taxes in the coming weeks.

4. Items for Discussion

- a. Building committee update- Sue gave an update. MGNS has been unable to extend the current lease that ends in the middle of the 2025-26 school year, which means the committee is working hard to evaluate options for staying in the building and/or finding a new location before enrollment for the 2025-26 school year begins. The Committee has set a tentative date of 9/1 to pivot to all efforts going toward moving during the summer of 2025. To that end, Chyna has been on the tours of the buildings and is compiling a list of possible locations and work that would need to be done for each one. There is also a group of Committee Members working towards having a big conversation with Staff and the Board about what the school might look like going forward if a change in location is necessary.

5. Items Up for Vote

- a. Chyna moved to amend the calendar to hold school on election day (November 5, 2024), due to LEUCC no longer being a polling place. Brooke seconded the motion, and it passed with one Board Member opposed and all others in favor.

6. Adjournment- Claire Huntley-Schwarz moved to adjourn the meeting and Veronica seconded the motion. The motion passed unanimously, and President Maria Keegan adjourned the meeting at 8:22pm.

Next Meeting: **August 19th 2024 @ 7:00pm**