

Monona Grove Nursery School
Board of Directors Meeting
Monday January 22nd, 2024
7:00pm

In Attendance : Beth Kernan (Vice President), Claire Huntley-Schwartz (Equipment Coordinator), Robin Smekal (Volunteer Coordinator), Chyna Benzine (Alumni Relations Coordinator), Sue Carr (School Director), Denay Czerniecki (Fundraising Coordinator), Claire Shurtz (Fundraising Coordinator), Juli Huston (Teacher), Maria Keegan (Advertising Coordinator), Jake Kozelek (Member at Large), Jodi Schmitt (Teacher), Kathryn Mingione (President), Sara Brelie (Secretary).

1. Call to Order - 7:07 meeting called to order by Kathryn Mingione President.

2. Routine Business

- a. Claire Huntley-Schwartz motions to approve minutes and Robin Smekal seconds, minutes passed.
- b. Report from school director. There were no questions about the written report. Sue updated that staff is on Science, lots of good ideas and excitement about upcoming curriculum. Staff decided to do Hinchley's Dairy Farm as a field trip this spring. Aldo Leopold in May. Henry Vilas Zoo coming here in March. Skate night coming up Sunday February 18th 4:30-5:30pm. Sue trained 5 new substitutes – yay, and thank you!
- c. Financial Reports - Brooke is ill and can't make it. Board reviewed financial documents. Brooke did say that between this meeting and the next meeting we will make \$5,000 made off the CDs. No other big updates.

3. Round Table Check-In

- a. Kathryn reminded everyone about February newsletter deadline. And that the CPR class went well. Possibility of another CPR class for substitute teachers.
- b. Maria Keegan updated everyone about how positive the Yard Sale Extravaganza is going.
- c. Juli said thank you for the nice holiday gifts.
- d. Nicole not here but said next week she will have big updates about Spring Fling.
- e. Claire Shurtz and Denay Czerniecki updated about dine-out nights and working on items to be donated for upcoming spring fling auction.
- f. Chyna Benzine asked about emailing Alumni about Spring fling information.
- g. Robin Smekal reported that the list is out and parents have signed up. There are two open spots for Spring Fling pancake duty, Robin will send a message asking for 2 more volunteers in the newsletter. Also for End of Year clean-up.
- h. Vice President Beth will make Sign up Genius for both parent meetings and will email to Sue who will send it to parents.
- i. Circled back to Kathryn Mingione President who said she realized during CPR class that the AED is on the other side of the new door. Claire Huntley-Schwartz suggested making signage for the door that it locks behind you.

4. Items for Discussion

- a. Update on CTSR Transition. Sue said there have been some issues with heat and Lake Edge has been very responsive with coming over to deal with. As well as knocking down some icicles on the gutters facing the playground.
- b. Yard Sale Extravaganza – Spoke about earlier by Maria Keegan earlier in Round table.
- c. Open House February 10th

5. Adjournment -

Maria Keegan motions to adjourn, Claire Huntley-Schwartz seconds, motion passes. Meeting adjourned at 7:30pm.