

Monona Grove Nursery School
Board of Directors Meeting
Monday, November 21st, 2022

In attendance: Kathryn Mingione (President), Beth Kernan (Vice President), Brooke Logan (Treasurer), Denay Czerniecki (Fundraising Coordinator), Chyna Benzine (Equipment and Inventory Coordinator), Robin Smekal (Volunteer Coordinator), Elise Gokey (Member at Large), Juli Huston (Teacher), Sue Carr (School Director), Jodi Schmitt (Teacher), Erin Drewes (Teacher)

1. Call to Order

President Kathryn Mingione called the meeting to order at 7:05pm.

2. Routine Business

- a. Approval of minutes from October. Brooke made motion to approve the minutes as submitted. The motion was seconded by Chyna, and the minutes were approved unanimously.
- b. Report from School Director.
Robin had question about the Aldo Leopold field trip and whether or not Lunch Bunch would be cancelled for that day. Sue clarified that it would still be going on because there are other classes still in session that day and the parents would have a choice to come drop their kids back off at the school for lunch bunch if they would like. Kathryn asked about Ice Skating and whether or not the price would remain \$7 per family and Sue confirmed that. Also a question as to whether or not we would accept Venmo or Cash, Sue will decide when it gets closer.
- c. Financial Reports
Treasurer Brooke Logan went over key points. Sue clarified that the milk is bought with a large dollar amount gift card from the start of the school year, so that expense line will likely not change much for the rest of the fiscal year. Sue also spoke about the Maintenance and building improvement being high but that cost is offset by grant money. Sue discussed that she had a bid to replace the blinds - \$6,800. Sue is having other quotes done, in the meantime, Kathryn made motion that Sue could approve blind purchase up to but not exceeding \$7,500, Beth seconded and motion was approved.

3. Roundtable Check-In

- a. Upcoming Fundraisers.
 - i. Clint sent an email suggesting \$160 for fundraising site for the Spring Fling. Everyone agreed with upgrades, Sue offered to set website up. Spring Fling is Saturday April 15th.
 - ii. Jellyfish Jaunt brought in \$256, still waiting on numbers from other fundraisers.
 - iii. Robin is going to do another signup for hockey game.
 - iv. Denay brought up doing more Dine Out Nights, possibly one per month. Clint and Denay will look into Olbrich Biergarten as well as other local places for possibilities.
- b. Sue brought up doing a monthly print out of the Newsletter for brown bags with all flyers/announcements in that newsletter (instead of putting individual flyers for each event in brown bags each week). Everyone was in agreement.
- c. Maria is in charge of Save the Date for Yard Sign Extravaganza.

- d. Beth had update on parent meeting. Cerissa Wills the owner of Vibrations Mental Health will be leading 1 parent meeting on Managing Dysregulation in person on Tuesday February 7th from 7-8pm. Beth is still looking into leads for second parent meeting.
- e. There was a brief discussion about alumni email and possible request for donations around the holiday season.

4. Items for Discussion

- a. Tuition Rates for 2023/2024 year. There was lots of healthy discussion about rates increasing and by how much. After much debate, Beth motioned for increasing the monthly rates in the 6-9% range for the 4 main classes: 2 days a week \$325/mo., 3 days a week \$410/mo., 4 days a week \$445/mo. Chyna seconded the motion. The motion passed. Toddler Time tuition increase was also debated. Per Kathryn's suggestion, started to think of rate for Toddler Time as a dollar amount per day. Beth motioned to increase Toddler Time tuition (from \$12.37/day) to \$13.00/day(class); Denay seconded. The motion passed. Sue made a motion to increase the Lunch Bunch rate by 3%. It was seconded by Brooke and passed unanimously.
- b. Library Space
Discussion about possibility of renting library space. Sue clarified that it wouldn't be until the beginning of the next fiscal year which is July if we are to begin renting. More info to come next meeting after meeting with financial planner.
- c. COVID Flow Chart Revisions
There was some discussion about changing the flow chart to be more clear about exposures outside of school. Kathryn drafted a new version with this change. Beth motioned to approve changes, Robin seconded. The motion passed unanimously, and the change to the COVID flow chart was approved.

5. Adjournment

Beth makes motion to adjourn meeting, the motion was seconded by Denay. President Kathryn gavels out meeting at 8:54pm.

Next Meeting: Monday, December 19th 7pm **Wear your Packer gear!!**