

Monona Grove Nursery School

Board of Directors Meeting

Monday, August 15, 2022

7:00pm

1. Call to Order

President Kathryn Mingione called the meeting to order at 7:02pm.

2. Introductions

In attendance: Kathryn Mingione (President), Juli Huston (Teacher), Sue Carr (School Director), Beth Kernan (Vice President), Clint Cecil (Fundraising Coordinator), Denay Czerniecki (Fundraising Coordinator), Elise Gokey (Member at Large), Jodi Schmitt (Teacher), Nicole Smialek (Events Coordinator), Brooke Logan (Treasurer), Robin Smekal (Volunteer Coordinator), Sarah Hackett (Alumni Coordinator), Maria Keegan (Advertising Coordinator).

3. Routine Business

a. **Approval of Minutes** from July, Beth Kernan made a motion to approve the minutes as presented. Brooke Logan seconded the motion, and it passed unanimously.

b. **Report from the School Director**

- i. Sue said she did not have anything new to add from what was sent out.
- ii. Kathryn reminded everyone we are moving furniture so carpets can get cleaned
- iii. Juli Huston had a recommendation for an electrician

c. **Financial Reports**

- i. Nothing new to report and Brooke Logan is getting acquainted with new role, more to come next month.

4. Roundtable Check-In

- a. Clint Cecil brought up that the Madison Capitols hockey team does a "Night Out" like the mallards do. Recommended doing a fundraising night out. And having players come read to our classrooms!
- b. Beth Kernan brought up idea to do social media post about Oliver's Labels for people back to school shopping, fundraising opportunity.
- c. Robin Smekal and Sue finalized volunteer opportunities and there are 70+ volunteer opportunities and 65 families.
- d. Sue mentioned she got new T-shirt order in and they can be picked up from her office.

5. Items for Discussion

a. **August 31st Parent Meeting - prep and expectations**

- Board expected to be here in MGNS t-shirts at 5:30 to help be greeters.

b. Meet, Greet, & Eat –Friday October 7th, 2022 5pm – 7pm

- Nicole Smialek gave date and spoke up about Meet, Greet & Eat plan. Pizza ordered ahead of time, classrooms and courtyard will be open. Discussion about sticking with Glass Nickel or switching to Ians. Also discussion about limiting number of visitors or having classes come at specific times 5pm-6pm and 6pm-7pm time slots. Sue will check basement to see our stock of paper products. Thinking ahead and making paper handouts to hand out in brown bag.

c. Positive COVID Test Protocol (COVID Flow Chart) - Revisions for 2022-23 school year

- Kathryn asked for input on revisions.
- Clint Cecil recommended changing color in purple and red backgrounds.
- Nicole recommended changing the wording to 5 calendar days of masking post exposure. And teachers will clarify what days those are. Teachers will put in parent meeting notes that Parent helpers will have to mask in those cases as well.
- Take out extra parenthesis.
- Juli Huston clarified this would just be masking indoors, not outdoors.

d. Procedure for after confirmed positive case at school for that class

exposure. Proposed:

- No class or lunch bunch closure
- For class with positive case: full class/teachers masking for remainder of week

**** Jodi Schmitt had recommendation to have a big visual sign on door saying “we’re masking for X number of days” on the door of classroom for anyone who missed communication.

e. Request from LEUCC:

- Brainstorm about how we can help them promote their space for other uses/renters
We have a Lease through 2025 with certain percentage increase every year. We currently pay \$400 a year for use of fellowship hall, Sue suggested paying another \$600 a year for use of fellowship hall for yoga, bad weather, meetings etc.

Lex is also looking for suggestions of ways of using the space to better help the school financially. People brought up boy scouts, girl scouts, clubs/robotics teams, open gym, indoor farmers market, life celebrations for non-denominational people, home schooling group meet ups, Christmas gift wrapping, put flyer in brown bags to advertise for the church that people can have one time events here.

- What can we do to contribute more financially to the building.

6. Items Up for Vote

a. COVID flow chart changes

Kathryn motions to approve flow chart changes, Robin Smekal seconds and it passes unanimously.

b. Procedure for confirmed COVID exposure

- Kathryn Motions to approve guidelines for confirmed COVID exposure. Brooke Logan seconds and it passes unanimously.

c. Sarah moves to close school on Tuesday November 8th for Election. Clint Cecil seconds and it passes unanimously.

7. Adjournment

Beth Kernan motions to adjourn, Maria Keegan seconds, all approve. Meeting adjourns at 8:40pm

Next Meeting: Monday, September 19, 2022