

**Monona Grove Nursery School
Board of Directors Meeting
Monday, April 18, 2022
7:00pm**

In attendance: Kathryn Mingione (President), Lynn Witte (Member at Large), Laura McGuire (Volunteer Coordinator), Nicole Smialek (Events Coordinator), Amanda Rudningen (Treasurer), Chyna Benzine (Equipment and Inventory Coordinator), Sara Brelie (Secretary), Jodi Schmitt (Teacher), Sue Carr (School Director), Clint Cecil (Fundraising Coordinator)

Community Member in Attendance: Robin (Parent)

1. Call to Order

President Kathryn Mingione called the meeting to order at 7:04pm.

2. Routine Business

a. Approval of Minutes from March

Kathryn noted two changes. First, in section 2.b.iv., there is a reference to David Landau's 'appointment' that should read 'performance'. Second, in section 6, Kathryn's name is missing the 'n'. Kathryn moved to approve the minutes with those changes and Chyna seconded the motion. The minutes were approved unanimously with the two changes proposed by Kathryn.

b. Report from the School Director

School Director Sue Carr noted that all classrooms are currently fully enrolled for next year, with a waiting list. Staff is planning to have lunch bunch next year, all four days. The plan is for lunch bunch to be in Fellowship Hall next year.

The Spring Fling went well, and the silent auction set a record for money made for the school. Fundraising Coordinator Clint Cecil noted that there were many bids from outside the school, and some people have requested notification for next year's event. A discussion was had about the benefits of keeping the auction online next year so that people can participate even if they do not come to the event in person.

Events Coordinator Nicole Smialek noted that Greenbush Bakery was organized and easy to work with, as well as being a popular choice for food.

c. Financials

Treasurer Amanda Rudningen reported that the balance sheet continues to look good, and cash on hand remains steady. Some budget line items are over budget for this year, but this is due to expenses covered by the grant.

Sue noted a big gap between budgeted MMSD income and what MGNS will receive because enrollment was lower than anticipated. There will still be a net income for the year, largely due to grant money.

3. Roundtable Check-In

- a. Fundraising Coordinator Clint Cecil outlined planned fundraisers. There is an Ian's Pizza fundraiser scheduled April 27 and Chipotle is June 7. Fundraising Coordinator Amy Wendt is ready to go for the brat sale. MGNS will be charged \$7.50/pack so if the school charges \$10/pack for orders there will be \$2.50/pack profit. Mallards night is set for June 26, which happens to be princess night.

4. Items for Discussion

- a. Salary Scale - Proposed increase to hourly rate for Lunch Bunch Coordinator
Kathryn outlined a proposed increase to base pay for whoever takes on duties as Lunch Bunch Coordinator, as a way of recognizing the extra work involved. The proposed increase was discussed. Amanda reported that the proposed increase in base pay would not have a large impact on the budget.
- b. Draft Budget for Fiscal Year 2023
Treasurer Amanda Rudningen walked the Board through the proposed budget for 2022-23. There were no questions.
- c. Other activities in building
 - i. Masking Policy - The building continues to have a masking policy with signs on the doors, but sometimes there are people around who are not masked. MGNS will continue to require masking at school. It is unclear whether or how the wider building masking policy is being enforced now that Dane County no longer requires masks indoors.
 - ii. LEUCC as Public Polling Place - The church is now a polling place. MGNS did not notify families in advance of the election day in April and there were members of the public in the building. Voting was set up away from the area of the building where the MGNS classrooms are. Some people were unmasked in the building, which caused concern. The Board discussed possibilities for future election days. MGNS will have to decide whether to close for some or all election days next year, so the topic will be on the May agenda.
- d. Questions to include parent survey - The Board discussed the end-of-year parent surveys. The suggestion was made to include questions about parents' thoughts on masking for the fall.

5. Items Up for Potential Vote

- a. Lunch Bunch Coordinator Pay Rate -
Kathryn moved to include the proposed increase to the hourly rate for Lunch Bunch Coordinator. Clint seconded the motion, and it passed unanimously.
- b. Approval of Budget for FY 2023
Kathryn moves to approve the budget as presented. The motion was seconded by Laura McGuire, and it passed unanimously.

6. Adjournment

Clint Cecil made a motion to adjourn the meeting, which was seconded by Lynn Witte. President Kathryn Mingione adjourned the meeting at 7:59pm.