

**Monona Grove Nursery School**  
**Board of Directors Meeting**  
**Monday, May17, 2021**  
**7:00pm**

In attendance: Kate Brown, Kathryn Mingione, Sue Carr, Chyna Benzine, Beth Kernan, Sarah Kopczyk, Nicole Blattner, Lynn Waitte, Sarah Hackett, Laura McGuire, Jodi Schmitt, Amanda Rudningen, Zach Barber, Clint Cecil, Dawn Van Horn, Erin Drewes, Sherri Stouffer, Nicole Smialek, Danielle Goldsmith, Chelsea Fait

**1. Call to Order**

- a. President Mingione called the meeting to order at 7:05 pm.

**2. Introductions**

- a. Incoming and outgoing board members and staff introduced themselves.

**3. Routine Business**

- a. Approval of Minutes from April Meeting
  - i. Sarah Kopczyk made a motion to approve the April 2021 minutes as presented. Chelsea Fait seconded the motion. The motion was approved unanimously.
- b. Report from the School Director
  - i. Sue fielded questions about her report.
  - ii. She verified that the parents who have a child in am and pm 4k classes are aware that the child can not stay for lunch, even if/when Lunch Bunch resumes. We are not licensed for children to stay all day.
  - iii. Sue reported she has checked in with the parents who were mistakenly told by MMSD that they were in am 4K and clarified that they are still enrolled in the afternoon class.
  - iv. Discussion occurred regarding surveying parents about all day 4K. Sue is planning to survey all parents. A pilot program is happening in 8 MMSD school sites and 1 center site for the 2021-2022 school year.
  - v. Sue reported the enrollment numbers are looking pretty good given the current situation.
- c. Financials
  - i. Amanda reported financials for April 2021
    1. Cash on hand is starting to look strong. Things look great on the balance sheet. MMSD payments look low but they will come in eventually. Revenue looks great. Spring Fling was over budget. Forgiveness of debt and grants making balance look good overall. In general, Amanda reported the financial report for last month was unremarkable.
- d. Roundtable Check-In
  - i. Kathryn (President) – Kathryn gave a reminder to current/outgoing board members to make changes to their job description if necessary and put important documents in the board shared drive.

- ii. Danielle (Fundraising)-Brat Sale will be the last fundraiser. The pick-up will occur in the summer.
- iii. Kate (secretary)-Kate shared information about the board's shared google drive.

4. Items for Discussion

a. Budget Draft Fiscal Year 2022

- i. Discussion occurred regarding the draft budget. Amanda fielded a question about the fiscal year. No major concerns were raised.

b. Calendar

- i. It was confirmed that the 3rd Monday of each month works for incoming board members and staff for meetings.
- ii. Any fundraiser dates to add
  - 1. School Year 2021-22 fundraisers already set include: Fired up Pottery and Jellyfish Jaunt. There were some questions about Spring Fling Date. After discussion it was concluded that April 9th is a potential date for the Spring Fling.

c. Helping Parents

- i. How did teachers feel without helping parents?
  - 1. Staff expressed a desire to have helping parents back in the classroom if possible.
- ii. Discussion about vaccination of helping parents
  - 1. The board held a lengthy discussion about vaccination requirements for helping parents. The following is highlights of that discussion:
    - a. Generally, it was determined that a policy decision should be made now so parents can prepare over the summer.
    - b. Advice from the WECA team was to require vaccinations. They expressed to Sue that having adults vaccinated is the best way to protect children in the program.
    - c. Whatever policy we decide should also include Toddler time parents.
    - d. Board members inquired about whether we require staff to be vaccinated. Sue reported all current staff have elected to be vaccinated. She was advised by an attorney earlier in the pandemic who advised to highly encourage rather than require current staff to be vaccinated. For any new staff it would be more advisable to require the vaccine as a part of an employment agreement.
    - e. Discussion occurred about how to handle situations where families are exempt from vaccination. Ideas included adding other volunteer duties or finding a vaccinated substitute for helping parent duties.
    - f. Board members expressed how important it is to adhere to our core values, such as learning through play, for in-person learning. Other 4k programs are implementing mitigation strategies such as social distancing (including

between adults and children) and not sharing toys or play spaces. Since we are committed to play based learning these types of mitigation strategies are not feasible. Thus the general thought expressed was that vaccination of adults seems like the best strategy to continue to keep all children and their families safe within our learning model.

2. In summary the board's discussion resulted in a decision to hold a future virtual vote on a policy requiring helping parents to provide proof of covid-19 vaccination or to find a substitute who has been vaccinated.
- d. Lunch Bunch – to lunch or not to lunch?
    - i. The staff reported that they do not want to start offering Lunch Bunch in the fall.
    - ii. Board members held further discussion inquiring about possible ways to hold Lunch Bunch as it has been a valuable program for 4K students headed to all day kindergarten.
    - iii. Ultimately, it would be logistically too difficult to maintain pods and hold Lunch Bunch.
5. Items Up for Possible Vote
    - i. Approval of FY22 Budget
      1. Sarah Hackett moved to approve the draft budget for fiscal year 2022. Nicole Blattner seconded the motion. The motion passed unanimously.
    - ii. Lunch Bunch – 2021-22
      1. Kathryn Mingione made a motion to postpone the start of Lunch Bunch until the second semester. Sarah Hackett seconded the motion. The motion passed unanimously.
6. Adjournment
    - a. President Mingione adjourned the meeting at 8:24 pm.

Virtual Vote Regarding Vaccination Policy for Helping Parents:

President Kathryn Mingione sent the following email to board members on May 25th, 2021:

Hello (still current) board,

At our meeting last Monday, we discussed doing an email vote about requiring adults in the building next year to be vaccinated. So, here it is. Please reply to vote YEA or NAY to the following:

**In an effort to keep our school community and students as safe as possible, for the school year 2021-2022 all adults spending an extended amount of time at MGNS, including staff, helping parent/adult volunteers, and adults accompanying children in Toddler Time, will be required to provide proof of vaccination for COVID-19.**

Thanks in advance for your prompt replies.

Have a good afternoon,  
Kathryn

This motion passed by a vote of 16 yeas, 0 nays, and 4 abstentions/non-votes.