

Monona Grove Nursery School
Board of Directors Meeting
Monday, February 15, 2021
7:00pm

*** Due to social distancing requirements, this meeting was conducted via Zoom.*

In attendance: Sue Carr, Kathryn Mingione, Chelsea Fait, Kate Brown, Danielle Goldsmith, Lynn Witte, Zach Barber, Meaghan Cibarich, Erin Drewes, Jodi Schmitt, Nicole Blattner, Juli Huston, Aimee Wendt, Sarah Hackett, Stacey Neuman, Sherri Stouffer, Amanda Rudningen, Sarah Kopczyk.

1. Call to Order
 - a. President Mingione called the meeting to order at 7:04 pm

2. Routine Business
 - a. Approval of Minutes from January Meeting
 - i. Chelsea Fait moved to approve the minutes from the January meeting without changes. Sarah Hackett seconded the motion and it passed unanimously.
 - b. Report from the School Director (including enrollment update)
 - i. Registration-
 1. Sue reported current enrollment numbers for the 2021-2022 school year. As of this meeting the numbers are low with the exception of the dolphin class. This isn't surprising but important to note.
 2. Sue also reported that we recently added 2 new penguins and 1 new starfish to the Octopi group.
 3. Sue shared there will be another parent yoga session in March. Further details will be sent to families.
 - c. Financials
 - i. Amanda shared we were approved for a second PPP loan. 75% has to be spent on payroll.
 - ii. The other financial information of note is one of our CDs at Monona Bank is maturing this month (2/22/2021). Amanda's recommendation is to take the money out of the CD at Monona Bank when it matures and move it into a new CD at Summit Credit Union. This will consolidate our financial accounts to one place.

3. Roundtable Check-In
 - a. Kathryn Mingione (president)
 - i. Kathryn shared information about a game night fundraiser. It will cost \$10 a family and be held on February 27th. Email Kathryn to sign-up.
 - b. Nicole Blattner (advertising)-
 - i. Nicole shared that we have decided to work with HulaFrog for the next 3 months for advertising. She will be drawing a winner for the yard sign extravaganza this Friday.
 - c. Danielle Goldsmith (fundraising)--
 - i. Danielle shared information about two upcoming share nights at Mod Pizza and Noodles.

4. Items for Discussion
 - a. Logistics of Reopenings:
 - i. Date for Reopening :
 1. The board held a discussion regarding a potential date to open for in-person instruction. Sue gave a presentation. Key points of discussion were as follows:

- a. MGNS will not be doing ‘concurrent teaching’ like MMSD. In person and virtual will be separate programs.
 - b. In person students will come for a ½ a day , 4 days a week with Wednesday as the asynchronous day.
 - c. Sue shared a proposal to start after spring break on April 5th due to Stacey being gone and the difficulty with starting in-person instruction with a substitute teacher.
 - ii. Drop-off procedures and other re-opening topics:
 - 1. There was a lengthy discussion about drop-off procedures which included the following key points:
 - a. Bathroom for drop off --We will encourage parents to have their children use the bathroom right before they leave home
 - b. Parents will walk kids to classroom door and leave (one way)
 - c. We will take temperature for the first two weeks at least. This will serve as an extra precaution with a symptom checklist.
 - d. There was discussion about encouraging parents to practice independent masking with their children while recognizing that this will take some time. Staff noted they already have helped kids with masks during playground time.
 - iii. Change in virtual schedule:
 - 1. Sue shared proposed changes for the virtual learning schedule. Those students will have zoom meetings 3 days instead of 4 days. Also, we will not be able to do playground time for virtual students once in-person instruction begins.
 - iv. Toddler time for spring 2021:
 - 1. For the spring of 2021, Sue shared a plan to move toddler time to fewer days of the week and change the start time so we can stagger it with drop-offs of preschool and 4K students.
 - v. Air Filtration systems:
 - 1. Sue shared information about a recommended air filtration system for the classrooms. It is expensive but staff felt it necessary as a safety precaution for re-opening.
- b. Toddler Time for 2021-22 :
 - i. The board discussed how many days to include for the 2021-2022 toddler time application. The general feeling was to offer 3 days and if more interest arises we can always add more days.
 - c. 2021-2022 Board :
 - i. President Mingione shared which positions will be open on the board for the next school year and which board members have committed to staying on the board.

5. Items Up for Vote

- a. Action on CD maturing February 22, 2021:
 - i. Kathryn Mingione made a motion to withdraw money from the CD at Monona Bank when it matures and move the money into a CD at Summit Credit Union. Nicole Blattner seconded the motion. The motion passed without objection.
- b. Re-opening date :
 - i. Sarah Hackett moved to set April 5th as the date to begin in-person learning for all classes at MGNS. Nicole Blattner seconded the motion. The motion passed unanimously.
- c. Toddler time 2021-2022 school year:
 - i. Kathryn Mingione moved to have 3 days of Toddler Time (Tuesday, Wednesday , Thursday) for the 2021-2022 school year. Aimee Wendt seconded the motion. The motion carried without objection.
- d. Board member roles that have term limits
 - i. Sue Carr motioned that Kathryn Mingione serve as president and Kate Brown serve as secretary for the 2021-2022 school year. Meaghan Cibarich seconded the motion. The motion passed without objection.

6. Adjournment

- a. President Mingione adjourned the meeting at 8:54 pm.

The next meeting will be held via zoom on Monday March 15th @ 7:00 pm.