

Monona Grove Nursery School

Board of Directors Meeting

Monday, August 17th, 2020

7:00pm

*** Due to social distancing requirements, this meeting will be conducted via Zoom.*

In attendance: Sue Carr, Kate Brown, Kathryn Mingione, Sherri Stouffer, Patrice Stadler, Lynn Witte, Juli Huston, Sarah Hackett, Jodi Schmitt, Meaghan Cibarich, Dawn Van Horn, Zachary Barber, Erin Drewes, Cassie Krause, Chelsea Fait, Dawn Van Horn, Stacey Neuman, Amanda Rudningen, Nicole Blattner, Aimee Wendt

1. Call to Order

- a. President Mingione called the meeting to order at 7: 04 pm

2. New Business - New Board Member! Welcome, Sarah Hackett!

- a. President. Kathryn Mingione moved that the vacancy of “member-at-large” on the MGNS Board of Directors be filled by Sarah Hackett. Second was provided by Chelsea Karlov. The motion passed without objection.

3. Routine Business

- a. Approval of Minutes from July Meeting

- i. Zach Barber moved to approve the July 2020 minutes with the following amendment:

1. The notes should say the air conditioner was purchased rather than installed. It has not yet been installed.

- ii. Lynn Witte seconded the motion and it passed unanimously.

- b. Report from the School Director

- i. Sue shared updates from her directors report which included these highlights:

1. Current numbers include 8 Penguins doing Octopi, 5 Starfish doing Octopi, Dolphins (18) and Manatees (14) remain steady.
2. Online enrollment system up and running (ELV), parent board members reported it wasn't clunky for them. Seemed smooth and simple.
3. Prior to school staff plan to visit kids in their driveways. They will also be delivering t-shirts, the parent folder and a mask from Sherri's mother-in-law who made 60 masks.
4. Rent will be half for September and October.
5. Will be offering students outdoor, distanced yoga with Megan Planey.

- c. Financials

- i. Amanda provided financial information.
- ii. It is the beginning of the fiscal year. Cash in the bank is currently about 111,000. Tuition will be under budget due to 3K students opting out of Octopi distance learning. We will be operating at more of a loss than expected (about \$4,000).
- d. i. Action on CD maturing 8/21/2020 (\$18,826.99)
 - i. CD is maturing. Current interest rates are not great. Amanda recommended depositing it into our checking account due to loss of revenue.

4. Roundtable Check-In

- a. Kathryn (president):
 - i. During driveway visits parents are getting folders which will include a welcome letter and fundraising information from the board. If there is other important stuff get it to Kathryn.
- b. Zach (maintenance):
 - i. Since the playground is in rough shape, board help is needed this Sunday with hauling mulch and vans.
- c. Meaghan (volunteer coordinator):
 - i. People making playdough to deliver, parents signed up for helping with the playground.
- d. Aimee Wendt (fundraising):
 - i. Culver's not doing share nights at this time, we may be able to do it in the spring.
 - ii. Butter Braids is the main fundraiser at this time.
 - iii. Fired-up pottery--Two options, could have people pick up pottery and deliver to be fired up. Donate 20% of sales from MGNS families. Or could reserve a time. Maybe we could do a week so families have more time.
 - iv. Also still looking into a virtual run/walk for fall.
 - v. Meet, greet and eat?
 - 1. Discussion about whether to hold resulted in a decision to cancel this event for this year. It does not seem feasible for this year.
- e. Patrice (toddler time):
 - i. Requested pictures from new board members as soon as possible.
- f. Nicole Blattner (advertising):
 - i. Delayed our fall ad with Monona/Cottage Grove Herald-Independent/McFarland Thistle since we aren't starting school in person right now. we are reevaluating in September/October for future ads.

5. Items for Discussion

- a. a) Parent Meetings + YouTube Video
 - i. Individual class meetings via zoom--preschool and 4K (only if preschool doing Octopi)

- ii. There will be no all school meeting at the end of August. A YouTube Video will be created for families to view at their leisure.
 - b. Connecting Classmates
 - i. Dolphins and Manatees opted in to share email for connection to other classmates. Teachers shared with families. Penguin and Starfish are collecting emails and will send them when they hear from parents.
 - ii. Dolphins did a zoom meeting-9 or 10 students joined to connect.
 - c. Anti-Racist Work Check In –
 - i. Document to share resources is now in the Shared Drive
 - d. Would parents be interested in checking out items/books? --
 - i. Discussion:
 - 1. There was interest from parents. Planning to wait until a week of virtual school is under our belts and then Sarah offered to help catalogue items and help make a check-out system.
- 6. **Items Up for Vote**
 - a. Action on CD maturing 8/21
 - i. Kathryn moved to take money out of the CD and transfer it into a checking account. Sarah Hackett seconded the motion. The motion passed unanimously.
- 7. **7. Adjournment**
 - a. President Mingione adjourned the meeting at 8:12 pm.

Next Meeting: Monday, September 21 @ 7:00pm (via Zoom)