

**Monona Grove Nursery School Board of
Directors Meeting Monday, June 15, 2020
7:00pm**

** Due to social distancing requirements, this meeting was held virtually via Zoom.

In attendance: Kathryn Mingione, Sue Carr, Kate Brown, Sarah Kopczyk, Patrice Stadler, Sherri Stouffer, Lynn Witte, Zachary Barber, Amanda Rudningen, Nicole Blattner, Meaghan Cibarich, Jodi Schmitt, Dawn Van Horn, Erin Drewes, Chelsea Fait, Danielle Goldsmith, Juli Huston, Brian Planey, Aimee Wendt, Cassie Krause

1. CALL TO ORDER--

- a. President Mingione called the meeting to order at 7:04 pm .

2. . ROUTINE BUSINESS --

- a. The meeting started with a shout out to all of the outgoing board members including a thank-you for their service.
- b. Approval of Minutes from May Meeting--Sarah Kopczyk made a motion to approve the minutes from the May meeting as presented. Zach Barber provided a second. The motion passed without objection.
- c. Report from the School Director --Sue highlighted key points from her director's report. At this time she is still working on filling spots for Toddler Time classes. The preschool and 4K classes are currently full. The first tuition payment for 3K is due July 1st so we will have a better idea of enrollment in July. DPI says to expect school to open in the fall.
- d. Financials -Brian and Amanda gave a report on financials in items up for discussion (see below).

3. ROUNDTABLE CHECK-IN--

- a. Kathryn Mingione (president)--Kathryn reminded board members to check the contact list for accuracy and to return their confidentiality statement. She also noted that the December meeting is Monday 12/14/20, a difference from an early communication. Kathryn noted that a subgroup of board members would be working on anti-racism/social justice issues.
- b. Kate Brown (secretary)- Kate noted that the subgroup interested in addressing anti-racism and social justice at MGNS were starting work on a statement for the newsletter and beginning to think about longer term action steps. She also checked in with new board members to make sure they had

been able to successfully access the shared google drive.

- c. Danielle Goldsmith (Fundraising)- Daniel reported she had been in contact with the brat sales company and they are currently on hold for the moment due to a lag in the pork supply chain.
- d. Nicole Blattner- Nicole mentioned that a Toddler Time ad was placed in a northside neighborhood communication.

4. ITEMS FOR DISCUSSION

- a. Financials --Brian reported we are going to end up in the positive.
- b. Budget for Fiscal Year 2021(presented as if 2021 will be a “normal” year).
 - i. Things to note: Due to the new health insurance policy for full time employees, Brian updated the health insurance line item. Given the need for additional cleaning in classrooms this fall thus that line item was increased. Given the need for social distancing, the toddler time will have lower class sizes, so the income is lower. Overall slight negative balance projected in the budget for 2020-2021 school year.
 - ii. Sue explained the line item to new board members. Still budgeting for capital expense fund and yoga but we are not sure if yoga can happen with covid-19 safety protocols.
 - iii. Payroll Protection Loan -MGNS received \$42,500 through Summit Credit Union. Given the new federal requirements, we are on track to meet the requirements to have this loan forgiven.
- c. Recommendation on CD maturing on 6/22 (move to items for discussion)
 - i. We currently have 3 CDS 2 with Summit Credit Union, 1 with Monona Bank. One of the CDs is maturing on 6/22. Interest rates are low across the board. Discussion regarding what to do with this CD occurred. Board members voiced agreement with moving the CD into checking account when it matures with the intent of placing it in a higher yield savings account through Capital One.
- d. COVID-19 Response Plan Policy
 - i. The board discussed the Covid-19 response plan.
- e. Waiver for families about COVID-19
 - i. Sue shared a sample waiver that came from WECA which we would ask families to sign once in the fall. This would replace the need for a daily signature saying the families understand they are taking a risk by sending students.
- f. Scenarios for Fall
 - i. The board had a lengthy discussion about possible scenarios for reopening school in the fall given the continued risk of Covid-19 infection. Topics discussed included: having face shields and masks

for staff, whether we follow MMSD's lead on reopening or do something different, face coverings for children, if the hybrid model should have the same cohort two days in a row.

5. ITEMS UP FOR VOTE

- a. Approval of Budget FY2021
 - i. Zach Barber made a motion to present the Fiscal Year 2021 budget as presented. Chelsea Fait provided a second. The motion passed unanimously.
- b. Decision on CD maturing on 6/22/2020
 - i. Sarah Kopczyk made a motion to deposit the maturing CD into the Summit checking account to be moved to a new Capitol One Savings account at a later date. Meaghan Cibarich seconded and the motion passed without objection.
- c. . COVID-19 Response Policy
 - i. Meaghan motioned that we approve the covid-19 response policy as presented. Danielle Goldsmith provided a second. The motion carried unanimously.

6. ADJOURNMENT

The meeting was adjourned at 9:11 pm.

The next meeting will be held via zoom on July 20, 2020