

**MONONA GROVE NURSERY SCHOOL
BOARD OF DIRECTORS MEETING**

Monday, March 18, 2019
7:00 PM

In Attendance: Zach Barber, Donna Campanelli, Sue Carr, Kelly Griseta, Maggie Jakubczak, Katy Kaufman, Sarah Kopczyk, Kathryn Mingione, Elisa Pohlman, Brian Planey, and Jodi Schmitt.

1. CALL TO ORDER at 7:06 PM.
2. ROUTINE BUSINESS
 1. Approval of Minutes from February 18, 2019
 1. Motion to approve made by Katy, seconded by Sue, and approved unanimously.
 2. Report from the School Director
 1. Sue asked if there were questions about her written report in the advance packet. Someone asked a clarifying question about procedures if there is a measles outbreak.
 3. Financial statements through February 28, 2019
 1. Sarah inquired when we collect the balance of the \$93,000 from MMSD.
 1. Sue answered that we receive one third in the fall, another third in March, and the final third in or around July.
3. ROUNDTABLE CHECK-IN
 1. Kelly and Kathryn - Fundraising
 1. Brat forms are due this week.
 2. Benvenuto's was successful.
 3. Spring Fling donations are coming in. Form for families to donate auction items is going out this week in brown bags. Online auction is being prepared.
 2. Elisa: Pass
 3. Zach - Equipment & Inventory
 1. Zach is now responsible for maintaining access to the parking space auctioned off at the Spring Fling. If poor snow removal or other issues impede access to the space, Zach will make sure the issues are addressed so the family who wins the bid does not have to address it personally.
 2. MGNS needs to get approval for the donor wall display from LEUCC. Their board of trustees has a meeting scheduled at the end of March, so we should know by then.
 4. Sarah - VP
 1. Parent meetings went well; presenters were great and well received.
 2. Parent volunteers for teacher appreciation week have been identified, and there will be a meeting to start planning soon.
 5. Katy - President
 1. Reporting on executive committee meeting on March 6:
 1. Committee reviewed parent survey results from February. Board members received links to parent surveys via email. Feedback was largely positive for all classes.
 2. Committee made staffing assignments for 2019-20 school year. There is a vacancy for a Manatee teacher and a Friday Toddler Time teacher.
 3. Committee discussed revisions to the salary scale. We will recommend revisions to the full board at the future time.
 4. Committee approved hiring an independent contractor to do observation and provide feedback to the teachers in the Penguin class. Sue does this for all other classes, but for obvious reasons cannot do it for the Penguin class.

6. Sue: Pass
7. Jodi: Pass
8. Maggie - Advertising
 1. Advertising this spring will focus on TT in order to fill those openings.
 1. We will be putting something in Lil Badger Consignment Sale bags.
 2. Also spreading word in Elvehjem neighborhood.
9. Brian - Treasurer
 1. Re Salary Scale:
 1. Brian presented some preliminary budgets for 2019-20, and it seems that the school can afford to increase the base pay.
 2. Maggie motioned to approve the following changes to the licensure bump: (a) \$0.50 for a sub license, (b) \$1.00 for a provisional license, and (c) \$2.00 for a full license. as well as an increase of the base pay to \$14.25 (from \$14.00). Zach seconded the motion, and it was unanimously approved.
4. ITEM FOR DISCUSSION
 1. Potential addition of afternoon preschool class in 2019-20: Discussion was brief. Sue provided specifics about the waiting list, and it is clear that adding a class will not provide what those families are requesting.
5. ADJOURNMENT at 7:39 PM.

Post Adjournment: STRATEGIC PLANNING SESSION

Next Meeting:
Monday, April 15 at 7:00 pm