

**MONONA GROVE NURSERY SCHOOL  
BOARD OF DIRECTORS MEETING**

Monday, February 18, 2019

7:00 PM

In Attendance: Kelly Griseta, Kathryn Mingione, Sue Carr, Maggie Jakubczak, Sarah Kopczyk, Katy Kaufman, Donna Campanelli, Elisa Pohlman, Zach Barber, Brian Planey, Teresa Bentler, Valorie Nyenhuis

**1. CALL TO ORDER at 7:01**

**2. ROUNDTABLE CHECK-IN**

1. Brian - Treasurer:
  1. Snow removal still an issue with LEUCC - following up with Pastor Lex
  2. Will be cleaning up receivables and reconciliation
2. Kathryn and Kelly - Fundraising Coordinators:
  1. Spring fling: Letters asking for donations from businesses went out. MGNS has started receiving donations already
  2. Brat Sale: Forms will go out next week in the brown bags
  3. Benvenutos dine out in March
3. Sue - Director:
  1. All classes for fall are full!
  2. Received notification from Madison regarding Measles. Measles very likely could come to the area. Madison is asking unvaccinated children to stay home from school for two weeks if they may have been exposed to an infected person.
  3. Enrollment for Fall:
    1. Starfish:
      1. Class size:16
    2. Penguins:
      1. Class Size: 16
      2. Waitlist: 5
    3. Dolphins:
      1. Class Size:18
      2. Waitlist: 5
    4. Manatees:
      1. Class Size: 18
      2. Waitlist: 4
    5. Brief discussion about adding another 3K class to help alleviate waitlist problems for 4K children. Sue will update the board on how many children are on the waitlist and the board will decide at a later date if another class should be added.
4. Valorie - Volunteer Coordinator:
  1. Spring fling: 6 volunteers signed up for late shift, 5 volunteers signed up for early shift
5. Sarah - Vice President:
  1. Parent Meetings: First of two is tomorrow (2/19)
  2. Board Recruitment: in communication with a few people, no official apps have been received as of today.
6. Katy:
  1. Shout out to Kathryn for the CPR training
  2. Monday, March 4 - Wonder of Learning Exhibit
    1. Katy will email more information to the Board of Directors

3. Executive Meeting is scheduled on March 5th

**3. ADJOURNMENT**

1. The meeting was adjourned at 7:37 pm

**4. ITEMS UP FOR A VOTE (VIA EMAIL AFTER MEETING)**

1. Approval of Minutes from January 14, 2018

2. 2019-20 school calendar

3. Donor wall display parameters

4. Via email after the meeting, a majority of board members provided written consent to approve the following: (1) board minutes from January 14, 2019; (2) the school calendar for 2019-20; and (3) the proposal for the donor wall display. All three of these documents were provided in the advance packet, as well as included in the email moving for their approval.

Next Meeting:  
Monday, March 18 at 7:00 PM