

MONONA GROVE NURSERY SCHOOL

BOARD OF DIRECTORS MEETING

Monday, November 19, 2018 7:00 PM

In Attendance: Teresa Bentler, Brian Planey, Kathryn Migione, Kelly Griseta, Jodi Schmitt, Zach Barber, Maggie Jakubczak, Sarah Kopczyk, Sue Carr, Elisa Pohlman

1. CALL TO ORDER at 7:03

2. ROUTINE BUSINESS

1. Approval of Minutes from October 15, 2018

1. Sarah motions to approve the minutes from October 15, 2018, Kathryn seconds. The motion is passed with nobody opposing.

2. Report from the School Director

1. Bonnie (janitor employed through the church) is retiring at the end of December

1. Brian will follow up with the church regarding a back-up plan in the event that there is no janitor hired by Bonnie's end date.

2. Toddler Time visitation week will happen again the week before the open house. Toddler Time students can visit the preschool classrooms.

3. MGNS was awarded a \$1,000 grant from Youngster (thanks to Juli and Sue!)

4. Professional development

1. The Conscious Discipline curriculum is continuing and going well.

2. Five members of the staff attended a movie "No Small Matter", as part of the Wisconsin Early Childhood Conference. It is a documentary about the national crisis in Early Childhood.

1. <https://www.nosmallmatter.com/>

5. Wording for MGNS Scholarships – Eligibility and Process

MGNS believes that all children should have a quality early childhood program available to them. Information about WI SHARES, City of Madison child care subsidies, the UW CTAP program, and MGNS scholarships is available both from the School Director and on the school website.

MGNS provides a limited number of scholarships per year for preschool students, each for up to one half of the total tuition cost of whatever class a child is enrolled in. Applications will be accepted from families only after families have exhausted WI SHARES, any subsidies available through the City of Madison, and any support available through the UW CTAP program.

Scholarship applications are due to the School Director no later than April 15th. The Director will redact any personally-identifiable details, and then applications will be forwarded to a scholarship committee for anonymous consideration. Final decisions will be communicated to applicants by the school director no later than May 1st.

3. Financials: Statements through October 31, 2018

1. Fundraisers have been successful, should beat what we have budgeted

3. ROUNDTABLE CHECK-IN

1. Katy: Pass

2. Brian: Spoke with numerous financial institutions regarding CDs

3. Elisa: Pass

4. Sue: Pass

5. Sarah:

1. Sent out survey regarding the topics for Winter Meetings - currently the most requested sessions are Positive Discipline, How do Children Learn, Nutrition for Preschoolers, and Movement and Activity.
2. Sarah proposed having the meetings split between two weeks rather than all in one week.

6. Maggie: Will start to advertise in December for our Open House. Contracted with Hulafrog again.

7. Zach: Pass

8. Jodi: Pass

9. Teresa:

1. Class photos went really well, thanks in part to Sue, as she was very helpful!
 1. Digital copies have been emailed out, prints will be in next week.
 2. \$172.20 was raised for the school via photos.
 3. Will add class photos to the school calendar next year so parents are reminded.

10. Kelly & Kathryn: Benvenutos night coming up on Tuesday the 27th.

1. Art Card items should be in by November 30th. Assembly day is December 8th. No need for extra help at this time.
2. Scoopie Night Recap - Culver's will be sending a check soon.

11. Donna: Pass

4. ITEMS FOR DISCUSSION

1. Class offerings for 2019-20 school year
 1. Questions from the board:
 1. Would language for mixed age class be clearer for next school year? Yes.
 2. How many 3 year olds and 4 year olds do we have? it's an even mix.
 3. What days did the classes used to be on? Two day classes used to be Thursday/ Friday instead of Tuesday Thursday (Seahorses)
 2. Offer the mixed age class again for a second year in a row:
 1. Elisa motions to approve offering the mixed age class for 2019-2020, Maggie seconds the motion. The motion is passed with nobody opposing.
 3. Sue suggests that the Wednesday and Friday offerings should be taken off for the mixed age class as it causes confusion and creates conflicts with scheduling field trips, Spanish, and yoga. Below are the new offerings for two, three, and four-day students:
 1. Twice a week students will attend on Tuesday & Thursday
 2. Three times a week students will attend on Tuesday, Wednesday, Thursday,
 3. Four times a week students will attend on Tuesday, Wednesday, Thursday, Friday
2. Potential physical installations to recognize donors
 1. Brick walkway was well received; however, there are questions surrounding whether it would be sponsored by donors or a separate fundraiser specifically for the walk way.
 2. A bench was discussed as a physical installation as well
 3. Donor recognition options will be revisited during the January Board Meeting.
5. ITEMS UP FOR A VOTE
 1. Reinvestment of expiring Certificate of Deposit. Brian recommends keeping the maturing amount at Summit Credit Union in a 12-month CD
 1. Motion to accept and approve Brian's recommendation was made by Kathryn, Zach seconds the motion. The motion is passed with nobody opposing.
 2. Process and structure for awarding scholarships as outlined above (2.2.5)
 1. Maggie motions to approve the process and structure for awarding scholarships, Brian seconds the motion. The motion is passed with nobody opposing.
 3. Offer the mixed age class again for a second year in a row:

1. Elisa motions to approve offering the mixed age class for 2019-2020, Maggie seconds the motion. The motion is passed with nobody opposing.
6. ADJOURNMENT at 8:27 pm

Next Meeting:
Monday, December 17
7:00 PM