

Board of Directors March 12, 2018 Meeting Minutes

In Attendance: Jessica Kennedy, Katy Kaufman, Jamie Wohlgamuth, Maureen Treichel, Maggie Jakubczak, Donna Campanelli, Sue Carr, Jodi Schmitt, Stephanie Ehlers, Sarah Kopczyk, Teresa Bentler, Dawn Van Horn, Sherri Stouffer, Stacey Neuman, Erin Kernkamp

Call to Order: Meeting called at 7:12pm

Approval of February Minutes: Approved with no changes.

DIRECTOR'S REPORT (Sue): Current numbers are as follows...Penguins - full (3 on waitlist), Starfish - 13 (1 on waitlist for Penguins), Seahorses - 2 (1 on waitlist for Penguins), Dolphins - 18, Manatees - 9 (3 on waitlist for Dolphins), Toddler Time - 25 out of 40 spots are full for the fall and 13 are reserved for spring as well.

2018/2019 calendar draft from 2/7/18 was approved with the following changes - Staff and board meeting in October changed from 10/22 to 10/15. The day after Easter was added as an off day - 4/22. June 3 is last day of TT, June 6 is last day of LB, last day picnic for Seahorses is Thursday June 6 and last day picnic for Dolphins, Penguins and Manatees is Friday June 7. Erin made a motion to add 4/22 as an off day, Donna 2nd the motion and no one was opposed. The calendar with the above amendments was approved - Katy made the motion and Maggie 2nd the motion - none opposed.

Should we cancel the Seahorse class? We currently have 2 enrolled and have always had trouble filling the afternoon preschool classes. Sue provided a handout with 3 options -

1. Cancel seahorses - that would mean we would have one three year old spot
2. Keep seahorses - that would mean we would need to recruit at least 12-14 3 years olds (figuring attrition)
3. Combine the seahorses with the manatees in a 3-4 class - people could choose to come 2, 3 or 4 afternoons (with this option the cap with 2 teachers changes from 18 to 16)
4. Separate option would be to cap the dolphins at 16 and move the last 2 into the manatees - this would mean that we would risk losing them if they really want an a.m. program

*note: we had between 8-10 kids drop out between enrollment day and start day in 17/18

Some drawbacks of combining are that we would lose some teachers, there would be fewer 3 year olds to move into 4K the following year and the age range is bigger. Stephanie pointed out that many preschools do 3-5 year old classes successfully - she thought of it as more of a benefit than a drawback. We discussed the situation at length and had varied strong opinions. Katy stated her opinion and said that her vote would be to

cancel the seahorse class at this meeting, and not drag out the decision based on budget reasons. She explained that it's very difficult to create an accurate budget when we don't know if the class will be cancelled or combined - the numbers look very different. We also won't know what to tell the teachers until we have a firm decision and she would prefer not to make them wait. She and others also pointed out that the Seahorse class has been cancelled in the past and been brought back. Another concern of hers was the situation with the church and she said that the board has so many big decisions/problems to deal with - the biggest being the church. Other board members were opposed to cancelling the class and worried about where the school would be without it and whether it would come back if it were cancelled. We ended up doing a paper vote with 3 votes for option 1, 8 votes for option 2 and one vote for option 3. We then as a board made the decision to keep the seahorse class for now, and at our May 14th board meeting to make a final decision. One thing of note is that Manatees could have one teacher for up to 10 kids and Seahorses could have one teacher for 8. We will have open houses on May 2 and 5 and see where the numbers look after that.

Bathroom schedule - bathrooms are better - there is a much more stringent process in place with Bonnie. A schedule has been settled regarding days and products used.

Spring Open house dates - Wednesday May 2 from 130-3p - playing in 3 year old room and Saturday May 5 at the regular 1030am time. There are postcards going out at half pint and little badger consignment.

Sue and Teresa will work together this summer to come up with a plan for the school photos this fall. We decided it was too much of a rush to do it this spring.

PRESIDENT (Jess): Late Pick up Policy (for repeat offenders) - parents are considered late when it is reported to Sue by the teachers and the parents come more than 10 minutes late. The first offense earns them a letter from Sue. 2nd offense gets a letter and a bill for \$5. 3rd offense gets a letter and a bill for \$25 and \$25 every time after. Sue will craft language in a policy about also having a meeting with the board president and school director in addition to the letters and fines.

Early drop off idea - it seems like the mornings are already filling up without the early morning drop off option - should we consider a late pickup? Problem with afternoons is that there are less people to staff which would be an issue. We decided that we should consider more of a "wrap around" care with both morning and afternoon options - we will revisit next year.

VICE PRESIDENT (Jamie): Parent meetings were good. Some parents commented that they could have used extra time with Sharon to ask questions - maybe consider having her again next year?

TREASURER'S REPORT (Katy): she will not have a draft budget at April's meeting due to uncertainty with Seahorses.

FUNDRAISING COORDINATORS (Sue for Betsy/Mark): Spring Fling stuff is rolling in - 1st flyer went home in brown bags. Next week the brat sale starts. Sue thinks we should do some sort of tasting - Sue or Sherri will grill and offer brats for people to buy

EVENT COORDINATOR (Teresa): suggestions made to bring more attention to the kids raffle at the spring fling. Bonnie will probably set up the tables - Teresa will send out fliers the week after spring break

VOLUNTEER COORDINATOR (Erin): outdoor work night in april - 4 people. No one signed up for missed parent meeting duties

EQUIPMENT & INVENTORY (Zach): not present

PURCHASING (Donna): nothing to report

ADVERTISING (Maggie): we discussed the memorial day parade - forms are due May 5 - fee is \$100 - should we get special shirts made with 60th anniversary?

New Business: none

Meeting Adjourned: 9:14pm

Next Meeting: April 9, 2018

