

Board of Directors February 12, 2018 Meeting Minutes

In Attendance: Jessica Kennedy, Katy Kaufman, Jamie Wohlgamuth, Maureen Treichel, Betsy LaMore, Mark Pendl, Maggie Jakubczak, Zach Barber, Donna Campanelli, Sue Carr, Jodi Schmitt, Stephanie Ehlers, Sarah Kopczyk

Call to Order: Meeting called at 7:05pm

Approval of January Minutes: Approved with no changes.

We introduced ourselves to Sarah K who is considering joining the board next year.

DIRECTOR'S REPORT (Sue): We added another Seahorse and the class is now at 9. #s for 2018/2019 are as follows: Penguins - full, Dolphins - full, Starfish - 9, Seahorses - 1, Manatees - 5.

- Sue handed out the Administrative Accreditation Review packet. This was a full year and the accreditor met with each teaching team, did 2 observation days in the classrooms and held an administrative meeting. We had no required changes (yay!), some suggestions and lots of strengths. Some of the suggestions are as follows: have the kids wash hands before and after snack (we will be changing the drinking fountains in the sinks to a second faucet), come up with a clearer vision and mission statement (Katy and others will work on getting this done over the next few months), continue working on a salary scale for staff, cover up the pictures of the kiddos with allergies which are currently up on the boards in their classrooms, and up the number of kids who need financial support. This issue of financial support is coming down the pike and we will have to have a certain percentage of these kids coming to MGNS - if we do not meet this number, we will have to help less resourced centers. She also suggested we put in benches around the garden boxes to provide a location to have an outside snack and to create a community area. She suggested asking Bonnie for her bathroom cleaning schedule and a list of the products she uses to clean. Jamie, Maureen and Maggie have all noticed that the bathrooms do not seem clean many Tues-Fri mornings when the come in.
- 3 new subs are training tomorrow 2/13/18.
- We voted to have the TT 1st session begin 9/10 and end 12/21 - Katy made the motion and Maggie the 2nd - there were no opposed.
- Regarding the scholarship situation - the church has always handled it and now they do not. Sue would prefer not to make the decisions. Katy and Jess will decide for this year who will get scholarships - in the future the President and Treasurer will meet to discuss. Sue stated that she hands out financial aid applications if the parents comment on the cost, but there is no set policy or procedure on handling

out the applications. Sue thinks that April is a good time to award scholarships - knowing that they will/won't receive any financial aid will help certain families make final preschool decisions.

- We need to come up with a way to grow the Sunflower Fund - it was suggested by Maggie that we have someone tell their story about MGNS as a call to heart at the Spring Fling in attempt to get donations. We discussed possibly asking people if they'd like to add money to their check if they did win at the auction or if not, there could be a donation basket (or something like it) at checkout for people to donate to before they leave.
- Lifetouch photography reached out to see if we would want to offer school photos. The BOD agreed we should propose the idea to parent photographers before we hire anyone not affiliated with the school.
- Sherri is out for a week - she had surgery.
- MGNS won a grant that we will use to pay for the buses to ALNC in the spring
- There will be 2 more ICC staff trainings - one in March and one in April
- We looked over the calendar and decided to take it home with us and review it for approval at the March meeting.

PRESIDENT (Jess): Jess read the letter from City of Madison accreditor and she said great things about the school.

VICE PRESIDENT (Sue for Jamie): Parent meetings are Feb 19th and Feb 22. Katy and Jamie will do plugs for the BOD 18/19 at the parent meetings.

TREASURER'S REPORT (Katy): We voted on TT rates for the fall. Katy provided current rates and both 3% and 6% increase. There was a unanimous vote to increase by 6% - Maggie made the motion - Maureen 2nd.

FUNDRAISING COORDINATORS (Betsy/Mark): letters are going out this week to vendors for Spring Fling. Brat fundraiser will start 3/16 and end 4/05...Betsy will place the order 4/06 and the pickup date will be at the Spring Fling.

EVENT COORDINATOR (Teresa): not present

VOLUNTEER COORDINATOR (Erin): not present

EQUIPMENT & INVENTORY (Zach): icicle issue on playground - it appears that something is stuck in the downspout. Zach and Sue will do an assessment on Thursday morning. Until this issue is fixed, someone will have to knock down the icicles on the daily.

PURCHASING (Donna): nothing to report

ADVERTISING (Maggie): please email Maggie with any suggestions on what more we could do to try to get more families. The numbers are down and we need to focus hard on getting them up. Word of mouth is the way most people hear about MGNS - ideas were to form a committee, have another open house, advertise with neighborhood associations, be in the monona memorial day parade, have a booth at monona easter egg hunt.

New Business: none

Meeting Adjourned: 8:45pm

Next Meeting: March 12, 2018

