

## Board of Directors

### September 11, 2017 Meeting Minutes

In Attendance: Maureen Treichel, Katy Kaufman, Betsy LaMore, Erin Kernkamp, Jodi Schmitt, Jamie Wohlgamuth, Stephanie Ehlers, Mark Penn, Zach Barber, Donna Campanelli, Sue Carr, Stacey Neuman, Patrice Stadler, Jessica Kennedy, Teresa Bentler, Maggie Jakubczak

Call to Order: Meeting called at 7:07pm

Approval of August Minutes: Approved with no changes.

DIRECTOR'S REPORT (Sue):

- Enrollment numbers are Penguins- 13, Seahorses - 8, Dolphins - 18, Manatees - 17, Starfish - 13, TT is full at 9 per class
- Nature Net has a grant to fund buses for field trips which Sue will be applying for
- Sue won a \$100 grant to Scholastic from the Meemic Foundation
- Sue called 9 other preschools about twins/siblings - 4 have a sibling discount of 5, 10 or 20%. We will add the sibling/twin discount to the October agenda as an action item.
- New Morning preschool does a lottery vs having to wait in a line - it is all luck of the draw instead of being who gets to school and in line first. We will also add changing the way we do our enrollment to the agenda at a later date.
- The staff is going through a long version of city accreditation which is significantly more intense - lots about policies, procedures, how we treat staff.. First the packets are completed and then the specialist observes, then any mandatory or suggested changes are implemented. This will be done by 10/20.
- Sue asked the board/teachers to send her any info we would want to add to the October newsletter - she is currently working on it.
- The issue of the current classes and the wait list was discussed. We had a parent call and want to get into the Penguin class which currently is not full, but we have some Starfish and Seahorses on the wait list for the Penguin class. What do we do? We do not want to move the 2 Seahorses to the Penguin class and then have only 6 Seahorses in the class. We decided that we should put language into place for next year about the wait list. We reserve the right to decide on the classes based on what is in the best interest of the school. We also collectively agreed that if the parent calling about getting into the Penguin class absolutely cannot do either Starfish or Seahorses, then we will offer her a spot in Penguin class.
- The staff did a code red practice and it was a success.

PRESIDENT (Jessica):

- There are currently 11 TT families who wanted a spot this fall but the classes were full at 9 kids each. All 11 have signed up for spring TT. We voted (Jamie made a motion and Katy seconded the motion - all in favor, no opposed) to add two classes

to the spring TT schedule which will be on M and F. Stacey will teach both. There will be an 8:30-10 and a 10:15-11:45 both Mon and Fri. Stacey will not be able to teach LB on Fridays and Stephanie will take her LB. Jess will re-do their contracts to reflect these changes. We will start off capping the classes at 8 for spring semester.

- Back to school parent meetings went well. No complaints

VICE PRESIDENT (Jamie): nothing to report

TREASURER'S REPORT (Katy): nothing to report - will give Q1 update in October

FUNDRAISING COORDINATORS (Betsy/Mark):

- Butter braids and eco bulb fundraisers will start next week and go through 10/6. The fliers are going in brown bags.

EVENT COORDINATOR (Teresa):

- Meet greet and eat is set for 10/6 from 5-7pm. The cost will be \$4 per person - under 2 is free. We are going to offer whole pizzas this year and Teresa will update the form to reflect. There will be 4 options for families to choose from and the cost will be \$20 per full pizza. Teresa will have the fliers ready later this week and Sue will print them and put the fliers in brown bags the week of 9/18. The forms will be due back on 9/29. We will go back to Glass Nickel this year.

VOLUNTEER COORDINATOR (Erin):

- 8-10 people still have not signed up for their volunteer duties yet. The cleanup nights are not full and neither is the Meet Greet and Eat. No one has signed up for the Anniversary Committee yet.

EQUIPMENT & INVENTORY (Zach):

- Will need extra help with a/c removal - Sue/Zach will get in touch with Jesse.

PURCHASING (Donna): nothing to report

ADVERTISING (Maggie):

- Stopped Hulafrog contract and are just going to be using Hulafrog around the open house dates. Using social media and we had our first hashtag #mgns1718
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New Business: None

Meeting Adjourned: 8:08pm

Next Meeting: October 9, 2017