

# Board of Directors

## August 14, 2017 Meeting Minutes

In Attendance: Maureen Treichel, Katy Kaufman, Betsy LaMore, Erin Kernkamp, Jodi Schmitt, Jamie Wohlgamuth, Stephanie Ehlers, Mark Penn, Zach Barber, Donna Campanelli, Sue Carr

Call to Order: Meeting called at 7:02pm

Approval of July Minutes: Approved with no changes.

DIRECTOR'S REPORT/PRESIDENT (Sue - Jessica was absent):

- Enrollment numbers are Penguins- 14, Seahorses - 7, Dolphins - 18, Manatees - 16, Starfish - 12, TT is full Tues, Wed, Thurs, Fri - Monday is only open day with 3 spots left
- T-shirts are in for all who do not have them. BOD will wear t-shirts to parent meeting on 8/31. Meetings will be held between 5:30-8pm - if you can be there early to help, please come. Seahorses and Dolphins are late and the other 3 classes are early with a core time of 6:30-7:15 for everyone.
- Last farmers market is this wednesday (8/16) with Erin and Kristi volunteering
- Open house is set for thursday 8/17 from 3-6pm - everyone please spread the word
- Jesse and Sue worked over the summer on lockdown procedures for our classrooms and have installed "Stay safe" door latches on each door. Teachers will be trained on this procedure when we return to school in the fall.
- During the 3 teacher work days, there will be all day CPR/1st Aid class and a Morning meeting with the Accreditation specialist for our school. In addition, Sue is looking into using our Youngstar grant for a series of trainings from a company called "Image a Child's Capacity" about teaching to differences, autism and sensory issues.
- Changes in staffing - Sherri and Diana will teach the seahorses and Juli and Stephanie will teach the manatees
- Website has been re-done and is now easier to read and navigate on all platforms. It isn't live yet, but hopefully will be by Thursday 8/17
- We need more volunteers for clean up night 8/28 from 6:30-8:30pm
- Lex is on sabbatical and will be back Sept 6
- For the 50th anniversary there were approximately 50 people in attendance - it was on a saturday in fellowship hall and there was a cake (no fundraiser). Donna, Sue and Maureen will be part of the 60th anniversary committee but Erin has volunteer spots on the sign up and those parents will be implementing the decisions the committee makes. An idea is to have a fundraiser for the Sunflower Fund
- 2 year old drop off brought up again - we basically realized that this needs to be discussed with the licenser because we have too many "what if" questions that need to be answered before we can move forward. We do know that a sink would be

required because of the diaper situation with 2 year olds, meaning there would either need to be a portable sink in the TT classroom, or the TT classroom and Sue's office would need to switch. We would charge more for a drop off and have less children than TT.

- Twin discount? Sue is going to call other preschools to see what they offer as a discount and we will discuss in the future when we have more info.
- Sue to get survey results from director effectiveness survey to board members  
- Jess to lead the discussion in Sept

VICE PRESIDENT (Jamie):

- Jamie will be adding the topic of gender to the parent meeting survey that will go out in October to parents. Teachers are not supposed to say "boys" and "girls" anymore in schools.
- Should we use Google Forms instead of Survey Monkey? Let's try it and not pull the plug on Survey Monkey yet. Google Forms is free and Survey Monkey is roughly \$300/year paid quarterly

TREASURER'S REPORT (Katy): nothing to report

EVENT COORDINATOR (Teresa): Not present

VOLUNTEER COORDINATOR (Erin): all set to go with the sign up for volunteers - could use a couple more on clean up night, possibly HS kids?

EQUIPMENT & INVENTORY (Zach): weeds are coming over the fence. Zach is going to weed and do some spraying before the kids come back. There is also a chipmunk infestation - Sue says set traps - Jodi is not a fan of that idea. Mosquitos and bees don't seem to be a problem. Climber needs new noodles and colored duct tape.

PURCHASING (Donna): she will get brown bags

ADVERTISING (Maggie): Maggie was not present but Sue says she is doing a fabulous job! We are on Instagram, Twitter and FB - like as much as possible.

New Business: None

Meeting Adjourned: 7:54pm

Next Meeting: Sept 11, 2017