

Board of Directors October 12, 2015 Meeting Minutes

In Attendance: Maureen Treichel, Jessica Kennedy, Katy Kaufman, Jamie Wohlgamuth, Stacey Neuman, Donna Campanelli, Erin Kernkamp, Sue Carr, Cori VandeKieft, Jodi Schmitt, Stephanie Ehlers

Call to Order: Maureen called the meeting at 7:05pm

Approval of September Minutes: Minutes were approved.

DIRECTOR'S REPORT (Sue Carr):

- Two grants have been written; one for iPads and the other for a new loft.
- New staff will be observed for accreditation
- Next family event is November 4th – PJs and Books/Book fair

PRESIDENT (Maureen):

- Kids being left in cars while parents drop off and pick up...what is the policy? Parents have voiced concern over safety issues and is the school liable, should something happen to a child left in the car? Is it illegal to leave kids in the car? Ultimately, we decided it is a parenting decision and the school could not police this situation
- Brick walkway fundraiser. Who will assemble it? How long will we run fundraising for? Can we talk to someone who's done this before? Sue and Jodi will look into how hard it is to lay bricks, and Katy will research the fundraising aspect of this project.
- Raising Tuition! Should we do it? Higher tuition could allow us to pay teachers more! But we don't want to price out too high and make the school too expensive for people who would otherwise attend. We need to call around and look at the price of the other half-day 3-day a week preschools.

VICE PRESIDENT (Jessica): Nothing new to report.

TREASURER'S REPORT (Katy):

- Katy is working on Wegner 990
- 1st quarter financials report: Butterbraid check needs to be cut, line 75610 for Life Insurance looks unusual because of the Short Term Disability, Line 75600 looks unusual because of the inservice (Teacher Staff Education) agreed on.
- Eflex still owes MGNS money after taking too many funds
- Line 75400 (Toys) is negative because we're saving for a loft and we sold furniture.

EQUIPMENT & INVENTORY (Jesse wasn't in attendance but we still chatted about it): N

- Katy said we have extra money in equipment budget from a vacuum that was donated. Jesse needs to approve purchase but all in attendance voted in favor of new air condition units. They look to be about \$279.
- Rubber chips for playground are needed. It is \$340 for 2,000 pounds of chips.

FUNDRAISING COORDINATORS (Jamie):

- Earned \$1900 from Butter Braid sale
- Resale has earned \$100 so far
- Bulb sale earned \$303 vs. \$110 from Snack Taxi
- Willy St. Coop Gift card sales are doing well with only \$1,230 left of the \$4,000 purchased by MGNS
- We made \$1,100 between Olivers Labels and buyouts
- Culvers Night! Do we want to do it again? YES! Call to find out if we can and when. We made \$400 last year.

VOLUNTEER COORDINATOR (Erin):

- Confusion with Toddler Time parents, as they are only at school once a week and some volunteer duties (for example, napkins, we need to have clean napkins on Mondays)

- Maybe we should make a separate volunteer sign up for each classroom next semester?

EVENT COORDINATOR (Stacey):

- Meet, Eat and Greet was a success! \$438 in profit vs. \$130 and \$192 in prior two years
- Volunteers were smooth. Maybe scheduling shorter shifts next year is a good idea for less overlap. ½ hour shifts would be perfect.
- Amount of pizza from Glass Nickel was good. There were 7 leftover, and all were sold.
- Should we push the event a bit later and end at 7:30pm instead? Or start a bit later at 5:30 and end at 7:30? A lot of people didn't start arriving until closer to 5:30pm.

PURCHASING (Donna):

- Things are going well. Down to only \$35 from original \$300.

New Business: None

Meeting Adjourned: 8:00pm

Next Meeting: November 9th