

## **Board of Directors**

### **October 14, 2013 Meeting Minutes**

In Attendance: Gwyn Radtke, Cori VandeKieft, Sue Carr, Joe Massian, Krista Massian, Stacey Neuman, Julie Tokheim, Margo Duffy, Dawn Van Horn, Stephanie Ehlers, Alison Downey.

**Call to Order:** Julie called the meeting to order at 7:00 pm.

**Approval of September minutes:** Minutes were approved with no corrections.

### **Director's Report**

^ Current Enrollment for 2013-'14:

All classes are full except for the 4K afternoon class, which is at 11.

Toddler Time session 1 is full for all days, and session two (upcoming) is almost full for all days.

Lunch Bunch is currently at 10 for Tuesday, 7 for Wednesday, 16 (full) for Thursday, and 6 for Friday.

PALS testing in the 4K classes begins tomorrow and will be a two week long process.

Diana will be out until Thanksgiving, and we have substitute teachers for all her classes.

### **President**

No report.

### **Treasurer**

The Board reviewed the P& L and Balance Sheets. Henceforth these will be printed out quarterly for the Board to discuss (as opposed to only sent by email).

### **Event Coordinator**

Meet, Greet & Eat took place on October 4<sup>th</sup> and was a great success. Volunteer shifts overlapping in the middle of the evening was a very helpful change compared to last year's schedule. Glass Nickel was also agreed to have been a good choice.

“Mr. Dave” has been booked for the Spring Fling.

### **Fundraising Coordinator**

Butterbraids are arriving tomorrow for distribution to parents. We sold 338 with approximately \$1700 in profit, plus the other fundraisers, the totals and profits for which have not yet been tallied. A large number of parents this year chose the buy-out option.

Our first resale will take place November 6<sup>th</sup> from 4:00 to 8:00. The Fundraiser will send emails to all parents in addition to the fliers sent home in brown bags. More donations are needed to make the sale a success. The Board discussed pricing approaches, and agreed to donate unsold items to the church for its homeless shelter.

### **Classroom Coordinator**

No report.

### **Equipment and Inventory Coordinator**

No report.

### **Purchaser**

No report.

### **Advertising Coordinator**

No report.

### **Adjournment**

Next meeting date: Monday, November 11th, at 7:00 pm in Room 104.

Alison Downey