

**Board of Directors
May 11, 2015 Meeting Minutes**

In attendance:	Maureen Treichel	Jessica Kennedy	Sue Carr	Margo Duffy
	Marie Werwie	Donna Campanelli	Jesse Pagel	Marcia Hoke
	Kristi Buske	Jodi Schmitt	Krista Massian	Cori VandKieft
	Katy Kaufman	Teresa Bentler	Lara Kenny	Alison Downey
	Margo Duffy	Stacey Neuman	Sara Jorgenson	Juli Huston
	Stephanie Ehlers			

Call to Order by Alison at 7:08

Introductions were done as new BOD members were present

Approval of April Minutes: Minutes were approved

Director's Report (Sue Carr):

Sue explained the BOD member folders to the new BOD members.

Class numbers update: There are 6 seats available in Seahorse class. 16 total seats left for Toddler Time sessions. Sue was able to get 16 MMSD seats per 4-K session for next year.

Culver's Night is May 26th. 10% of sales will be donated to MGNS.

Parent Teacher conferences are being planned.

Teachers for 4-K are finishing up the PALS (state mandated) testing.

Garden Committee Update: Corey Nealy will take over the garden committee next year.

Patrice is not returning to teach at MGNS next year. Sue, Maureen and Stacey will be on the hiring panel for this position.

Thank you to the BOD for the teacher appreciation lunch.

Sue made a request on behalf of the staff to close school on April 8th next year to allow the entire staff to attend a staff development conference in Whitewater. The staff that attended this year raved about this particular conference and all staff wants to attend next year. Katy made a motion to close school on April 8, 2016 and Maureen was second on the motion. The vote was unanimous in support of the request.

Sue explained some goals for the upcoming year. If anyone is interested in working on any of these, let Sue know.

- Executive Committee has 4 goals. They were noted at the April meeting.
- Garden Committee has goals of expanding the growing season; working on outdoor seating classroom; and being the planning to create a brick pathway from play area to parking lot
- Cori & Sue are exploring the idea of a drop off program for two year olds

President (Alison Downey):

End of Year Surveys: Please review what Sue sent out for end of year Parent Survey. The current board members will receive a Director Effectiveness survey.

Vice President (Maureen Treichel): Maureen noted that there is still one unfilled spot on the BOD-volunteer coordinator.

Treasurer (Katy Kaufman):

Reviewed the FY16 proposed operating budget with BOD members:

- 97% of revenue comes from enrollment
- 80% of expense is from personnel
- Proposed budget has been slightly tweaked on individual lines like Spring Fling and Advertising to reflect recent history on the lines

Maureen made a motion to approve the proposed budget as is, Margo was second on motion and the Board unanimously approved.

Reviewed Certificate of Deposit handout: The CD is set to mature on May 18. The handout had recommendations with pro and con list for actions. Katy's recommendation is to re-invest in a 10 month CD. Maureen made a motion to invest in a 10 month CD, Lara was second on motion and the vote to approve was unanimous.

Katy handed out the Profit & Loss Sheet and Balance Sheets.

- Expect to end year with small deficit of about 1%
- Krista will request Snack Taxi to cut a check to school for fundraiser, as that has not yet been done.

Fundraising Coordinator (Krista Massian & Sara Jorgensen): Krista led a recap of the Spring Fling. The gift certificates for the Kalahari and golf in the Wisconsin Dells made about \$180. Less people attended this year than last so the BOD discussed moving the date for next year's Spring Fling.

Krista discussed a date for MGNS sponsoring a table at the Capitol View Farmers' Market. The date will be either July 22 or July 29. Krista will schedule and communicate the date back to the Board.

Secretary (Lara Kenny): No report

Event Coordinator (Teresa Bentler): Teresa discussed the Spring Fling. Volunteers and teachers were great. The overlap of volunteer shifts worked well. David Landaeu played for an extra 15 minutes so he ended when the bidding ended.

Purchaser (Julie Tokheim): No report

Equipment and Inventory Coordinator (Stacey Neuman): No report, Stacey was absent

Advertising Coordinator (Margo Duffy): No report

New Business: None

Meeting Adjourned 8:10