

**Board of Directors
January 13, 2015 Meeting Minutes**

In attendance: Maureen Treichel Stephanie Ehlers Sue Carr
Margo Duffy Jodi Schmitt Krista Massian
Cori VandKieft Katy Kaufman
Jessica Carlson Lara Kenny Alison Downey
Margo Duffy
Sara Jorgenson

Call to Order by Alison at 7:10

Approval of November Minutes: Minutes were approved with one edit to the attendance list

Approval of December Minutes: Minutes were approved

Director's Report (Sue Carr): Sue had two updates.

Classroom Update: Classroom numbers remain the same. Toddler Time continues to be really full.

Agenda Item for next time: Discuss a teacher request for one year medical leave from one of the two classes she teaches.

President (Alison Downey):

Garden Committee Update: The committee will buy lumber ASAP. Two parents have volunteered to build the garden boxes.

Vice President (Maureen Treichel): Maureen led a discussion about the educational parent nights. The Parent Night events are next week January 21 and January 22.

Treasurer (Katy Kaufman): Katy filed the IRS 990 form. She also handed out two reports for the second quarter financials- the Profit & Loss Sheet and the Balance Sheet. MGNS is on track with previous years' quarterly financials.

Sue and Katy will be meeting with someone this week to discuss health care options for staff. Options have likely changed due to the American Care Act.

The salary committee will meet in February and decisions will be made at the February meeting.

Fundraising Coordinator (Krista Massian & Sara Jorgensen): Krista gave an update on the Spring Butterbraid sale. The sale runs from February 20-March 13 and the Butterbraids will be delivered March 25.

Secretary (Lara Kenny): No report

Event Coordinator (Teresa Bentler): No report, Teresa was absent.

Volunteer Coordinator (Jessica Carlson): Jessica led a discussion about how to ensure there are enough volunteers to fill large events. This year we have had shortages for large events like Meet, Eat and Greet and the Spring Fling. The staff decided to take back the job of cutting out shapes. The napkin laundry will become a semester long job for a parent. The room parent job will only work on orientation day and that job will only count for the fall parent volunteer hours.

Additionally, the board decided to require Toddler Time parents to do Co-op jobs next year. Also, the end of the year clean up date will be moved up by about a month. The board also decided to take on a larger role in presenting on Parent Orientation night. They will discuss the importance of parent involvement in a Co-op organization.

Purchaser (Julie Tokheim): No report, Julie was absent.

Equipment and Inventory Coordinator (Stacey Neuman): No report, Stacey was absent.

Advertising Coordinator (Margo Duffy): Margo has been working on the open house event. The Board requested updated pictures on the print advertising.

New Business: Willy Street Co-op Scripp will begin in the fall.

Meeting Adjourned at 8:15.

Next meeting is February 9th