

Board of Directors

December 10, 2012 Meeting Minutes

In Attendance: Leah Wurz, Alison Downey, Jessica Carlson, Julie Tokheim, Dawn Van Horn, John Duncan, Gwyn Radtke, Sue Carr, Margo Duffy, Jodi Schmitt, Althea Dutzour, Diana Roehr, Cori VandeKieft

Call to Order: Leah called the meeting to order at 7:00 pm

Approval of August minutes: Minutes were approved with no corrections.

Director's Report

1.

- Enrollment for this year:
All classes are full at 15, 4K pm 16, 4K am 17

- Toddler Time enrollment for session 2:
M: 8
T: 9
W: 6
Th: 7
F: 7

- Lunch Bunch enrollment is nearly full and second semester is filling quickly.

An accreditation specialist has been visiting the School and is impressed but has a lot of suggestions.

The School was awarded a \$1000 City of Madison Accreditation grant. We bought books and CDs to support our goal of multiculturalism, bought a new dress-up unit for room two, and many new musical instruments.

The School is in the process of doing teacher evaluations and most board members have been called to find out about how their child's year has been going.

2012-2013 enrollment begins on Monday, Feb. 4th at 8am. This will be the time for all families; they will be prioritized by current students and alumni. **Open House is Saturday, February 2nd.**

President

The Board voted on the 2012-'13 school calendar, class development and tuition. The same class structure was approved for 2012-2013. Tuition will be raised by \$15, so the MWF class will be \$270/month, and the ThF class will be \$220/month. One change was made to the school calendar: the School will be closed on the Friday of the WEAC convention, but open on the Thursday of the convention.

Adjournment

Next meeting date: Monday, January 14, at 7pm, Room 104

Alison Downey