

Monona Grove Nursery School
Board of Directors
July 16, 2012 Meeting Minutes

In Attendance: Leah Wurz, Julie Tokheim, Alison Downey, Althea Dotzour, Gwyn Radtke, Jessica Klabough, Dawn Van Horn, John Duncan, Jessica Carlson, Margo Duffy, Sue Carr.

1. **Call to Order:** Leah called the meeting to order at 7:00pm
2. **Approval of May minutes:** Minutes were approved with no corrections

4. Director's Report

▲ Enrollment for next year:

M/T/W am =15

R/F am = 15

T/R pm = 14

4K am= 16

4K pm = 12

▲ Toddler Time enrollment is low:

M: 1

T: 2

W: 2

Th: 3

F: 2

The board discussed possible ideas for increasing enrollment for Toddler Time, such as putting up fliers in local businesses and sending a mass mailing to the local zip code. The school will also have a booth at the Saturday, August 18th church festival from 10 am to 1pm and will be offering 15% off to families who sign up for the first session of Toddler Time.

The playground has been stocked with a new layer of wood chips.

The school has received a \$1000 micro grant.

Fellowship Hall renovations will be completed by August 27th.

The board approved the enrollment of a child whose 3rd birthday falls after the cut-off date, for the Tuesday/Thursday afternoon class.

Lunch Bunch will meet in Fellowship Hall two days a week.

⤴ **Vice President**

⤴ No report

6. President

⤴ Salary Committee will include Director and Executive Board positions.

7. Treasurer Report

⤴ Althea presented the revised Balance Sheet and Profit & Loss document. MGNS is in surplus from the previous year but is projecting a deficit for 2012-'13.

8. Fundraising Coordinator

⤴ Fundraising will begin after the first Parent Meeting.

9. Event Coordinator

⤴ No report

10. Classroom Coordinator

⤴ Jessica will call parents to confirm upcoming classroom duties.

11. Equipment and Inventory Coordinator

⤴ No report

12. Purchaser

⤴ No report

13. Advertising Coordinator

⤴ MGNS placed an ad in the Herald Independent
⤴ School brochures are outdated (no Toddler Time information) and need to be redone.

14. New Business

^ Green Initiative Committee was formed. The Committee will draft a statement to be included in the Parent Handbook and in other MGNS informational literature.

15. Adjournment

Next meeting date: Monday, August 13th at 7pm, Room 104

Alison Downey