

## **Board of Directors September 12, 2016 Meeting Minutes**

**In Attendance:** Jessica Kennedy, Katy Kaufman, Mark Werwie, Jamie Wohlgamuth, Betsy LaMore, Stacey Neuman, Donna Campanelli, Jesse Pagel, Erin Kernkamp, Kristi Torno-Buske, Sue Carr, Jodi Schmitt

**Call to Order:** Jess called the meeting at 7:02pm

**Approval of August Minutes:** Minutes were approved.

**DIRECTOR'S REPORT (Sue):** Dolphin, Seahorse and Penguin classes are all full. Manatees are 16/18 and Starfish 15/16.

Toddler Time is full on Tuesday, Wednesday and Thursday morning and 2 spots left in Thursday afternoon.

Lunch Bunch has between 9-14 kids each day and the maximum is 16.

We had new phone wiring put in the building and we got new phones. We are creating a new email system because of a struggle with the mgns.org emails and are looking at changing to Gmail. We will have a new accreditation specialist this year so they will not start our process until at least January. Issues with Madison School District enrollment system and have 12 kids that still need to do something.

Feedback on the Sept 1<sup>st</sup> Parent Meeting was to not have the meeting on the first day of school, shorten the time between meetings from 30min to 15min, but otherwise everyone thought it went well. Sue did a good job making sure to explain the mandatory parent meetings and what it means to be a part of a school cooperative and the Board did a good job of communicating to the parents that they should reach out to us if they have any issues to discuss.

**PRESIDENT (Maureen):** No report. Maureen was not present

**VICE PRESIDENT (Jessica):** Potential topics for the January mandatory parent meetings:

- Nutrition
- Early Literacy
- Discipline
- Active Kids
- How Children Learn Race – Jamie provided Jess with a handout regarding the presentation which is done by Dr. Erin Winkler and is directed towards children ages 3-5.
- Media/Technology/Social Media Safety for Children (check with Madison PD)
- Simplicity Parenting – It's about rhythms and rituals and different ways to keep your children calm and finding balance in a crazy, rushed world. It is a book and there is a Coach in Madison but Katy wasn't sure if the coach does these types of presentations but something to check out.

Try to make the meetings more interactive by breaking into small groups to discuss the topic being presented. Jess will look into these and put together a survey monkey to get out to parents.

School/Board Goals for 2016-17:

- Continue to find ways to make Board known more to families.
- Deal with building issues
- Continue to make the building safer
- Diversity – Make clear that we are a 5-star YoungStar program. This year we have 2 families getting shares. Be more upfront about it by putting a brochure in our tour folder.  
<http://childcarefinder.wisconsin.gov/provider/providerdetails.aspx?ProviderNumber=7000577687&LocationNumber=1&q=DB-46-31->

[3B%3aMHwwfHx8NjlxMCBLSUxQQVRSSUNLIExBTkV8TUFESVNPTnw1MzcxODMxNjN8MHxGYWxzZXxGYWxzZXxUcnVlfFRydWV8VHJ1ZXxGYWxzZXxGYWxzZXxUcnVlfFRydWV8VHJ1ZXxUcnVlfFRydWV8VHJ1ZXwtMXwtMXxUcnVlfDIwfGJ8NDMuMDg1NDUxMTkzMzE2OHwtODkuMjczNTAzNTQzODgxMnx8ZHxGYWxzZXwwfEZhbHNI](#)

- Board Members approach other parents and ask for suggestions – in the hallway, thanking volunteers, interacting with parents at the events.

**TREASURER'S REPORT (Katy):** Nothing to report.

**FUNDRAISING (Jamie & Betsy):** The Fall Fundraisers are in full swing. We have 12 families that have paid the buyout already (\$600). Deadline to order Butter braids and Bulbs is Sept 23<sup>rd</sup>. Sue will put the link to the Bulbs on our Facebook page. Next week a reminder will go out in the brown bags. Resale bins will go out this week for people to drop off clothes. Culvers Night is Nov 8<sup>th</sup>, which is Election Day, from 5-8pm. We receive 10% of net sales for the entire 3 hours and you don't have to identify yourself as being there for MGNS.

**EVENT COORDINATOR (Stacey):** Sign-up sheets will be going out to parents soon. A recommendation was to look into Doughboys Pizza out of Cottage Grove as they are owned by Zach Witt, whose son, Hunter, was a student at MGNS last year and they donated a lot of gift cards to the Spring Fling Auction. They are a thin crust pizzas. We want to make sure to have a Gluten Free option as well. We have 3 volunteer bakers for dessert so far and spots for more. They are to each bring 2 dozen. Stacey will look to see what fruit we had last year. We also had baby carrots and pickles. Katy will get money to Stacey Tuesday before the event. We have 4 volunteers for the early shift and 4 for the late shift with spots still open for another 2-3 more. Bonnie will set up Fellowship Hall; we will just be tasked with putting tables and chairs away.

**VOLUNTEER COORDINATOR (Erin):** Preschool and 4K sign up has gone really well. We are left with 2 people that haven't gotten back to her; otherwise, everyone else has signed up. We have 13 volunteers for mid-semester clean-up and 10 for winter clean-up. We had 13 for fall clean up so we have a good number of volunteers for each night.

**EQUIPMENT & INVENTORY (Jesse):** Nothing new to report.

**PURCHASING (Donna):** Nothing new to report.

**ADVERTISING (Kristi):** Go to Hula Frog and "love" our school and encourage other parents to "love" our school. We are trying to fix the logo on the website as the "M" was cut off.

**New Business:** None

**Meeting Adjourned:** 7:51pm

**Next Meeting:** October 10<sup>th</sup> – Mark will not be able to attend the October meeting so Jess has graciously volunteered to take the meeting minutes.