

**Board of Directors
October 13, 2014 Meeting Minutes**

In attendance: Katy Kaufman
Sue Carr Lara Kenny Alison Downey
Stacey Neuman
Margo Duffy Sara Jorgensen Diana Rohr
Corey Stephanie Teresa Bentler

Call to Order by Alison at 7:08

Approval of August Minutes: Minutes were approved.

Director's Report (Sue Carr): Sue had several updates.

Class Numbers- one student withdrew since last meeting. One student is taking a break but still enrolled in school.

Toddler Time has 3 openings. Session 2 of Toddler Time starts in November. The second class on Thursday will not be offered but a second class on Monday will be offered.

Lunch Bunch staff changes: Val departed and Sherry was hired. Sue and Sherry are taking suggestions for how to increase numbers for lunch bunch.

MGNS received a \$400 gardening grant from Franklin Electric. Alison and Sue submitted grant to Jamba Juice for the garden project and Sue and Tiffani will also submit another grant offered by a sorority.

Staff meeting update: At the staff meeting, they the reviewed allergy plan and epi-pen training. They also reviewed the class list and volunteers for spring. There will not be a mid-year cleaning so those volunteers who signed up for that task will be re-assigned.

Sue notified the Board of Directors that one student has withdrawn from the school. The family withdrew because MGNS filed a police report against parent after an altercation. The parent yelled at teacher and then Sue regarding how the school releases students from class. There has been no further contact between the family and the school.

The Board of Directors discussed ideas for ways to increase safety in the school, including how to deal with staff who may be confronted by an angry parent.

President (Alison Downey):

Lara will run write check-list for the costume and winter outerwear re-sale.

Vice President (Maureen Treichel): no report as Maureen was absent

Treasurer (Katy Kaufman):

Katy handed out two handouts: Profit & Loss and Balance Sheet

Lunch bunch enrollment is down compared to past two years.

Pre-school is behind as well.

The Expense line for Total Equipment and Repairs is out of whack. This will change when church pays its portion of the floor improvement.

Fundraising Coordinator (Krista Massian & Sara Jorgensen):

Sara said there are no final numbers yet for fundraisers. Krista was absent.

The preliminary fundraising numbers are as follows.

Butterbraids- profit should be about \$2100. The top-seller got a prize- MGNS tote bag and cookbook

And the top three sellers will be announced in the next MGNS newsletter.

This year we had a lot of buy-outs, approximately \$1100 in buy-outs. It was obvious this year that the buy-out was a comfortable, ok option for people to use.

Secretary (Lara Kenny):

Offered two ideas about January parent meeting. Sue brought up idea of offering a CPR/first aid certification at MGNS. Sue will look into it. Another idea was to do self-defense for staff and/or parents.

Sue reported that so far the re-sale brought in \$156.

Event Coordinator (Teresa Bentler):

Teresa summarized the Meet, Eat and Greet event. There were seven volunteers in beginning of shift. And four volunteers for the second shift. Having two shifts worked well.

Two windows worked well for flow of event.

Ordered 45 pizzas (6 more than last year). Had total of 325 prepaid slices. Had extra pizzas so sold 7 of them for \$5/each.

Had 14 extra people come and had 8 extra slices purchased. Not all who registered came to event.

Pizzas are 16 slices, not 8 like notes from last year.

Spent \$579.21 and Made profit of \$192 which is great since this event is not designed as a fundraiser.

Some general feedback was that people liked having veggies options.

Volunteer Coordinator (Jessica Carlson): Absent

Purchaser (Julie Tokheim): Absent

Equipment and Inventory Coordinator (Stacey Neuman): No update

Advertising Coordinator (Margo Duffy): Margo is working with Maria to update website. The Board of Directors discussed ideas to advertise for Seahorse class including asking the MMSD schools to put flyer in the area late -release schools because Seahorse is afternoon class.

There was a discussion about discounts for families with twins in pre-school. This will be added to next meeting's agenda.

New Business: Created a new committee to research the feasibility of starting a paying kindergarten class. Marcia will head the committee.

Adjournment: 8:27pm **Next Meeting:** November 10 , 7pm