

**Board of Directors**  
November 12, 2012 Meeting Minutes

In Attendance: Leah Wurz, Alison Downey, Jessica Carlson, Julie Tokheim, Dawn Van Horn, John Duncan, Gwyn Radtke, Sue Carr, Margo Duffy, Jodi Schmitt, Althea Dutzour, Jessica Klabough

**Call to Order:** Leah called the meeting to order at 7:00 pm

**Approval of August minutes:** Minutes were approved with no corrections.

**Director's Report**

- I.
  - Enrollment for this year:  
All classes are full.
  - Toddler Time enrollment for session 2:  
M: 5  
T: 5  
W: 5  
Th: 5  
F: 4
  - Lunch Bunch enrollment is nearly full.

An accreditation specialist is visiting the School in a series of visits and meetings.  
The School is applying for two grants.  
The School is in the process of doing teacher evaluations.  
Aldo Leopold Nature Center will be visiting all classes with a presentation.

**President**

The Board discussed the October/Fall break and whether or not it is practical and desirable for the School to close for those two days, or if it should be changed to another time of year. **The Board will vote on the 2012-'13 school calendar at the next board meeting, in December.**

**Vice-President**

Speakers are set for the January parent meetings, and signup will be in early January.

**Treasurer Report**

The current Profit & Loss report and Balance Sheet were presented to the Board.

**Fundraising Coordinator**

No report.

**Event Coordinator**

Music for the Spring Fling will be one hour long, rather than 45 minutes as it was last year.

**Classroom Coordinator**

No report.

**Equipment and Inventory Coordinator**

The sandbox has been amply refilled.

**Purchaser**

No report.

**Advertising Coordinator**

The Board discussed which publications in which to continue placing ads and whether or not anything should be changed about the ads from time to time.

**New Business**

Teachers will be surveyed to get feedback regarding next year's schedule, and any feedback gained will be shared at the December board meeting. The Board will vote on the 2012-'13 schedule and tuition at the December 10<sup>th</sup> board meeting.

**Adjournment**

Next meeting date: Monday, December 10, at 7pm, Room 104

Alison Downey