

Board of Directors

March 9, 2015 Meeting Minutes

In attendance: Sue Carr, Jessica Carlson, Jodi Schmitt, Juli Huston, Margo Duffy, Stacey Neumann, Sara Jorgensen, Krista Massian, Teresa Bentler, Julie Tokheim, Katy Kaufman.

Call to Order by Alison at 7:05

Approval of February Minutes: Minutes were approved

Director's Report (Sue Carr):

All classes for next year are filled and have waiting lists, except for the Seahorse class, which has 5 openings. Toddler Time applications are coming in for next year. Toddler Time will run for two sessions next year instead of three.

Cleanup night is Wednesday evening.

Juli and Jodi will be attending a literacy conference this Saturday, and Stephanie and Cori will attend an early childhood conference. Sherri is taking a beginning Early Childhood class.

Spring field trips are planned for Hinchley's Farm and Aldo Leopold Nature Center.

Teacher evaluations are in progress.

Staff earlier discussed the topic of taking pictures of kids in class, and the overall preference is to stop taking pictures except for special events and/or posed group pictures, and the Board agreed.

President (Alison Downey):

BOD Binders/Duties: Every board member should make notes about their position so Alison can work on simplifying and updating job descriptions and binders. Send Alison your notes about your job so she and Sue can work on this before BOD hand-off meeting in May.

Vice President (Maureen Treichel): No report, not present.

Treasurer (Katy Kaufman): Katy presented the P&L and Balance Sheets, and all is in order.

Fundraising Coordinator (Krista Massian & Sara Jorgensen): Sue will send home lists of items for auction that are available at that point in brown bags prior to the Spring Fling. Krista and Sara also plan to make final items lists available at the tables at the event. The courtyard will be open for overflow for kids to play in if the weather is nice. Krista and Sara discussed with the Board several ideas for the auction and will be working on finalizing it over the next month.

Secretary (Lara Kenny): No report; Lara was not present.

Event Coordinator (Teresa Bentler): Teresa is preparing for the Spring Fling event, making sure we have enough volunteers, and griddles for pancake making.

Volunteer Coordinator (Jessica Carlson): We are set on volunteers for Cleanup Night this Wednesday.

Purchaser (Julie Tokheim): No report

Equipment and Inventory Coordinator (Stacey Neuman): No report

Advertising Coordinator (Margo Duffy): Margo will look into Natural Parenting Expo for next year.

New Business: None

Meeting Adjourned

Next meeting is April 13th.

Alison Downey