

Board of Directors

July 8, 2013 Meeting Minutes

In Attendance: Gwyn Radtke, Cori VandeKieft, Sue Carr, Jodi Schmitt, Peter Osman, Joe Massian, Krista Massian, Stacey Neuman, Julie Tokheim, Jessica Carlson, Margo Duffy, Dawn Van Horn, and Alison Downey.

Call to Order: Julie called the meeting to order at 7:00 pm.

Approval of May minutes: Minutes were approved with no corrections.

Director's Report

▲ Current Enrollment for 2013-'14:

MTW: 16

Th/F: 16

plus 2 on waiting list

morning 4K: 16

afternoon 4K: 14

T/Th afternoon: 13

Toddler Time session 1 numbers are currently:

Monday: 6

Tuesday: 2

Wednesday: 2

Thursday: 4

Friday: 1

Maximum enrollment for each class is 8.

Summer Camp enrollment/participation was 17 for Week 1 and 18 for Week 2. Our expenses were approximately \$2,573 and our income was \$2,700. The Board discussed options for summer camp next year.

Althea Dutzour's photography fundraiser raised \$638 for MGNS. The Board discussed the possibility of allocating these funds to the Sunflower Fund or to another purpose. The Board will vote on the allocation of funds in August, after reviewing the budget.

The Green Committee's cloth napkin project needs sewers to volunteer to make the napkins. The fabric is cut into squares and just needs to be sewn back to back.

President

We will be putting more detail into our meeting agendas. The proposed agendas will be sent to the Board members approximately two weeks prior to the meetings, and the final agenda with any additions/corrections will be sent out approximately one week prior to the meeting.

All Board members are asked to make notes (organized by month, if appropriate) on what their position entails and what their duties are, to make annual transitions to new Board members smoother.

Vice President

No report.

Treasurer

The Board reviewed the Budget from the previous year as well as the upcoming year, and the current Balance Sheet. We currently have an approximately \$7,000 surplus. The Board discussed possibilities for allocation of this surplus and voted to allocate most of the funds for teacher bonuses, with the remainder to be discussed further at the next meeting.

Event Coordinator

No report.

Fundraising Coordinator

The Fall Fundraiser will include Butterbraids, Snack Taxi, Oliver's Labels.

The Board discussed additional possible fundraising ideas for later in the year, such as asking businesses to host "MGNS Night" in which a certain percentage of the profits are donated to the School.

The Board also discussed possible ways to clarify the "buyout option" for the Fall Fundraiser, such as including a buyout option form with the other fundraising materials.

Classroom Coordinator

There are 6 families from last semester who still need to complete their parent volunteer duties. The Board discussed options for ensuring that families complete their volunteer requirements each semester.

Equipment and Inventory Coordinator

No report.

Purchaser

Purchasing for most or all of our supplies will now be done on amazon.

Advertising Coordinator

The A.C. and other Board members will post MGNS fliers in various locations in surrounding neighborhoods. The Board discussed google and facebook options for promoting the School.

New Business

No new business.

Adjournment

Next meeting date: Monday, August 12th at 7:00 pm in Room 104.

Alison Downey