

Board of Directors

October 8, 2012 Meeting Minutes

In Attendance: Leah Wurz, Alison Downey, Jessica Carlson, Julie Tokheim, Dawn Van Horn, John Duncan, Cori Vandekieft, Gwyn Radtke, Diana Roehr, Sue Carr, Margo Duffy

Call to Order: Leah called the meeting to order at 7:00 pm

Approval of August minutes: Minutes were approved with no corrections.

Director's Report

1.
 - Enrollment for this year:
 - M/T/W am =15
 - R/F am = 15
 - T/R pm = 15
 - 4K am= 16
 - 4K pm = 14
 - Toddler Time enrollment:
 - M: full
 - T: full
 - W: full
 - Th: 5
 - F: full
 - Lunch Bunch enrollment:
 - T: full
 - W: full
 - Th: full
 - F: 4 spots available

The School is in the process of renewing its City of Madison accreditation, an ongoing process that will continue for several months. A State of Wisconsin licensor visited the School in September and recommended a few minor changes.

The teachers have all had epi-pen training and this training will be renewed every year.

\$1000 was budgeted for new brochures; there is \$250 remaining, which will be used for a new sandwich board and banner for the School.

President

The Board is researching health insurance benefits options for teachers.

Vice-President

One of the two speakers for January Parent Meetings will be Donna Jost, speaking about early literacy. Another speaker will be chosen from the "4Cs", speaking about social/emotional development, and charges \$100/hour plus mileage.

Treasurer Report

The current budget and balance reports were presented to the Board.

Fundraising Coordinator

Our Fall Fundraisers raised a total of \$2,905.07 for MGNS. 346 Butterbraids were sold, yielding a profit of \$1,557; 21 Oliver's Labels orders were placed, yielding a profit of \$170.27; 21 Green Raising orders were placed, yielding a profit of \$497.80; there were also a few buyouts and donations.

Event Coordinator

The Board discussed different options for organizing shifts for the next Meet Greet & Eat event, as well as possibly booking the kids musician for a longer time period for the Spring Fling.

Classroom Coordinator

No report.

Equipment and Inventory Coordinator

We have a new tarp for the sandbox. The vacuum has been repaired. More sand needs to be delivered to the sandbox.

Advertising Coordinator

The new brochures will be going out.

Adjournment

Next meeting date: Monday, November 12, at 7pm, Room 104

Alison Downey